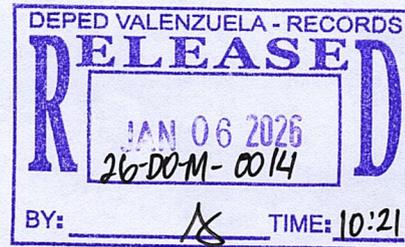




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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



SCHOOLS DIVISION OFFICE OF CITY OF VALENZUELA

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. 0009 s. 2026

**CONDUCT OF THE 2026 DIVISION SCHOOLS PRESS CONFERENCE (DSPC)
AND JOURNALISM INSTITUTE FOR SCHOOL PAPER
AND ASSISTANT SCHOOL PAPER ADVISERS' (SP/ASPAs)**

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisors - CID and SGOD
Education Program Supervisors and Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. For the information and guidance of all concerned, and in reference to Division Coordination Meeting of Journalism Principal Consultants and School Paper Advisers in November, the Schools Division of Valenzuela announces the Conduct of the 2026 Division Schools Press Conference (DSPC) on January 30, 2026, at Maysan Elementary School.

2. The conference aims to:

- a. Highlight the importance of Journalism in the development of the learners' 21st-century skills, preparing them for the complexities of the modern world;
- b. Contribute to the promotion of literacy by creating and disseminating content that enhances reading, writing, and critical thinking skills;
- c. Develop the journalistic skills of learners and advisers in various categories for both English and Filipino;
- d. Prepare participants for the higher levels of competition, including the Regional and National Schools Press Conference;
- e. Promote responsible and ethical journalism among learners.

3. The Conference shall have the following competitions:

a. Individual (elementary and junior high school)

(English- Elementary and Secondary)

- News Writing
- Editorial Writing
- Feature Writing
- Copy Reading and Headline Writing
- Sports Writing
- Editorial Writing



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Email Address: sdovalenzuela@deped.gov.ph
Official Website: <https://www.depedvalenzuela.com>



- Photojournalism
- Science and Health Writing
- Column Writing
- Mobile Journalism (exhibition only – JHS)

(Filipino-Elementary and Secondary)

- Pagsulat ng Balita
- Pagsulat ng Editoryal
- Pagsulat ng Balitang Isports
- Pagsulat ng Lathalain
- Pagsulat ng Balitang Pang-Agham
- Pagwawasto at Pag-uulo ng Balita
- Pagkuha ng Larawang Pampahayagan
- Pagsulat ng Kolum
- Editoryal Kartuning
- Mobile Journalism (exhibition only – JHS)

b. Group (English and Filipino)

- Radio Script Writing and Broadcasting (Elementary and Secondary)
- Collaborative and Desktop Publishing (Elementary and Secondary)
- TV Script Writing and Broadcasting (Secondary only)
- Online Publishing (secondary only)

c. School Publication Contest for elementary and secondary levels (English and Filipino)

4. It is emphasized that the conference and contests' guidelines and mechanics for the 2026 DSPC- Group Category, shall follow and apply the same as provided in the 2025 DSPC, while the complete schedule of activities and matrices, building and room assignments, and committee assignments will be released in the next issuance. Hence, it is emphasized that the school paper advisers and assistant school paper advisers should closely monitor future issuances for timely information and dissemination to all concerned campus journalists.

5. For the smooth conduct of the registration of participants, all participating public and private schools are required to pre-register through a Google Drive link to be facilitated by the Registration Committee members per unit/district. The links will be posted via the Facebook Group Chat of VAFESPA. There shall be **NO changing** of names of campus journalists in any category and medium, **3 days before and even during the activity**. Thus, through the assistance of the assistant school paper advisers, both English and Filipino, the school paper advisers must ensure that the registered participants will be present during the conference and contest.

6. It is further emphasized that the online registration should be supported by two original copies of the completed Registration/Entry Form (see Enclosure No. 1) signed by the principal of each school and should be submitted one day after the online registration is made.

7. A registration fee of four thousand three hundred pesos (P4,300.00) per participating elementary school and four thousand five hundred pesos

(P4,500.00) per participating secondary school shall be collected to cover expenses for the following:

- Honoraria of resource speakers and judges
- Certificates, medals, and plaques
- Food for guests and resource speakers/judges
- SPA and ASPA membership fees
- Contest materials
- Decoration and other operational expenses before, during, and after the 2026 DSPC

8. The registration fee includes the participation of campus journalists in all contest categories. It may be charged to school MOOE, canteen funds, or other local funds, subject to the usual accounting and auditing rules and regulations. The payment of the registration fee will begin on **January 15, 2026** and will continue **until January 23, 2026** through Mr. Gilbert S. Ramos, VAFESPA Treasurer. VAFESPA's Original Receipt (OR) will be issued immediately upon payment

9. Meanwhile, participants from private schools may charge their registration fee to any available school funds subject to the usual accounting and auditing rules and regulations.

10. It is further emphasized that each contestant must bring his/her provision for food, including the school paper advisers / assistant school paper advisers, who shall not be heavily involved or with no special assignment during the activity.

11. It is reiterated that learners joining the conference, including higher-level competition in campus journalism, be given the rightful, valid, planned considerations in their academic written requirements and performances.

12. All school paper advisers and assistant school paper advisers who shall serve as proctors and those with special assignments are requested to attend the **Proctors' Briefing and Orientation** on January 23, 2026, from 1:00 a.m. to 5:00 p.m. at the Activity Center of Maysan Elementary School. Hence, the committee on contest materials shall prepare a sample of materials to be used for the simulation.

13. Additionally, all contestants must arrive 30 minutes before the scheduled time for verification of participation and attendance purposes. CJs joining the individual contests under the guidance of the SPAs and ASPAs, on the one hand, must wear school uniforms (if available) or other appropriate and comfortable clothing, on the other hand, white T-shirts and denim jeans for the group category to ensure the anonymity of their schools.

14. Meanwhile, the checking of laptops for all group categories will be on January 29, 2026, from **6:00 a.m. to 9:00 a.m. only**.

15. To ensure a smooth and organized dropped off process while prioritizing safety and efficiency before the Opening Program starts, all participants including division officials, school heads, and guests should be dropped off only at the **main gate of Maysan Elementary School**. Service vehicles must leave the premises immediately after participants and guests have alighted to avoid congestion and heavy traffic jam along Maysan Road.

16. A supervised entry shall be implemented by the activity staff to the registration or assembly area after being dropped off. Thus, SPAs and ASPAs must ensure that the team members arrive early with proper identification upon arrival for verification.

17. For the recognition of winners, the top ten (10) winning campus journalists per category and medium shall be acknowledged and their corresponding points shall be included in the computation of the over-all scores which shall be a combination of individual and group contest scores. However, it is emphasized that only the top three (3) winners will receive medals while the remaining will receive a certificate corresponding to their placement.

18. Further, the contest guidelines for both the individual and group contests per medium in the 2024 national level contest will be adopted. For reference, please download DepEd Memo No. 025, s. 2024. In addition to the provisions of DM No. 025, s. 2024, this Office emphasizes the adoption of a **“composite team”** in forming the division’s entry for the RSPC 2026. Hence, all first-place recipients of special awards shall compose the team

19. For the School Paper Contest, the provisions of DM No. 025, s. 2024 shall be adopted. All entries shall be submitted on January 28, 2026, in PDF format, through the google drive link to be provided by the Committee. Only the winning entries will be submitted as official entries to the RSPC 2026. It is required that each school publication be duly endorsed by the School Head.

20. The 2026 DSPC matrix, List of SPA and ASPA-Proctors, Floor Plan, 2026 DSPC Program Management Team (PMT) and List of Official 2025-2026 SPAs and APAs shall be released through a separate memorandum.

21. The presence of the Schools Division officials, public school heads, participating private school principals and administrators, and principal consultants at the elementary and secondary levels is expected. Your full cooperation and support for the successful conduct of this activity are highly appreciated.

22. Meanwhile, in view of the conducted division meeting in November 2025, this office also announces the conduct of Journalism Institute for SPAs and ASPAs, especially the new ones, on January 15-17, 2026, at Canumay West ES and Canumay West NHS.

23. Each participant shall be charged an amount of 300 pesos to cover expenses for the Honoraria of media practitioner-resource speakers, certificates, and other logistics. Please see Enclosure No. 2 for the JI’s Matrix.

24. SPAs and ASPAs and other non-teaching personnel shall be granted a service credit since the activity falls on a Saturday, following DepEd Order No. 013, s. 2024, Revised Guidelines on the Grant of Vacation Service Credits for Teachers and a Compensatory Time-Off (CTO) for the non-teaching per CSC and DBM Joint Circular No. 2 s, 2004.

25. The travel and meal expenses of all 2026 DSPC participants and Journalism Institute for SPAs and ASPAS may be charged against the school’s MOOE, and local fund, subject to the usual accounting and auditing rules and regulations.

26. Immediate dissemination of this Memorandum is desired.

NOEL D. BAGANO
Schools Division Superintendent

Encl.: As stated
Reference: NoM- November 28, 2025
To be indicated in the Perpetual Index
under the following subjects:

**TEACHERS
CONFERENCE
CAMPUS JOURNALISM
ACTIVITY
PROGRAM**

WFT/DM- CONDUCT OF THE 2026 DIVISION SCHOOLS PRESS CONFERENCE (DSPC)
_____ /January 5, 2026

ENCLOSURE NO. 1

Schools Division of Valenzuela City

VALENZUELA ASSOCIATION OF FILIPINO AND ENGLISH SCHOOL PAPER ADVISERS (VAFESPA), INC.

2026 DIVISION SCHOOLS PRESS CONFERENCE (DSPC)

January 30, 2025, Maysan Elementary School

PRIMARY SCHOOL INFORMATION

Name of School:

Address:

Level:

District:

Name of School Head:

Name of SPA-English:

Name of ASPA-English:

Name of SPA-Filipino:

Name of ASPA-Filipino:

<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary
<input type="checkbox"/> North <input type="checkbox"/> Central <input type="checkbox"/> East <input type="checkbox"/> South <input type="checkbox"/> CD1 <input type="checkbox"/> CD2

LIST OF CONTESTANTS

Individual Categories

A. NEWS WRITING/PAGSULAT NG BALITA

CATEGORY	NAME OF CAMPUS JOURNALIST	GRADE LEVEL	RELIGION	SPA	ASPA
ENGLISH					
FILIPINO					

FEATURE WRITING/PAGSULAT NG LATHALAIN

CATEGORY	NAME OF CAMPUS JOURNALIST	GRADE LEVEL	RELIGION	SPA	ASPA
ENGLISH					
FILIPINO					

EDITORIAL WRITING/PAGSULAT NG EDITORYAL

CATEGORY	NAME OF CAMPUS JOURNALIST	GRADE LEVEL	RELIGION	SPA	ASPA
ENGLISH					
FILIPINO					

SCIENCE & TECHNOLOGY WRITING/PAGSULAT NG AGHAM AT TEKNOLOHIYA

CATEGORY	NAME OF CAMPUS JOURNALIST	GRADE LEVEL	RELIGION	SPA	ASPA
ENGLISH					
FILIPINO					

COLUMN WRITING/PAGSULAT NG KOLUM

CATEGORY	NAME OF CAMPUS JOURNALIST	GRADE LEVEL	RELIGION	SPA	ASPA
ENGLISH					
FILIPINO					

COPYREADING & HEADLINE WRITING/PAGWAWASTO AT PAG-UULO

CATEGORY	NAME OF CAMPUS JOURNALIST	GRADE LEVEL	RELIGION	SPA	ASPA
ENGLISH					
FILIPINO					

EDITORIAL CARTOONING/EDITORYAL KARTUNING

CATEGORY	NAME OF CAMPUS JOURNALIST	GRADE LEVEL	RELIGION	SPA	ASPA
ENGLISH					
FILIPINO					

PHOTOJOURNALISM/PAGKUHA NG LARAWANG PAMPAHAYAGAN

CATEGORY	NAME OF CAMPUS JOURNALIST	GRADE LEVEL	RELIGION	SPA	ASPA
ENGLISH					

FILIPINO					
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PHOTOJOURNALISM/PAGKUHA NG LARAWANG PAMPAHAYAGAN

CATEGORY	NAME OF CAMPUS JOURNALIST	GRADE LEVEL	RELIGION	SPA	ASPA
ENGLISH					
FILIPINO					

SPORTS WRITING/PAGSULAT NG BALITANG ISPORTS

CATEGORY	NAME OF CAMPUS JOURNALIST	GRADE LEVEL	RELIGION	SPA	ASPA
ENGLISH					
FILIPINO					

MOBILE JOURNALISM (MOJO)

CATEGORY	NAME OF CAMPUS JOURNALIST	GRADE LEVEL	RELIGION	SPA	ASPA
ENGLISH					
FILIPINO					

Group Categories

RADIO BROADCASTING

CATEGORY	NAME OF CAMPUS JOURNALIST	GRADE LEVEL	RELIGION	SPA	ASPA	DESIGNATED ROLE
ENGLISH	1)					
	2)					
	3)					
	4)					
	5)					
	6)					
	7)					
FILIPINO	1)					
	2)					
	3)					
	4)					

	5)					
	6)					
	7)					

COLLABORATIVE PUBLISHING

CATEGORY	NAME OF CAMPUS JOURNALIST	GRADE LEVEL	RELIGION	SPA	ASPA	DESIGNATED ROLE
ENGLISH	1)					
	2)					
	3)					
	4)					
	5)					
	6)					
	7)					
FILIPINO	1)					
	2)					
	3)					
	4)					
	5)					
	6)					
	7)					

TV BROADCASTING (Secondary only.)

CATEGORY	NAME OF CAMPUS JOURNALIST	GRADE LEVEL	RELIGION	SPA	ASPA	DESIGNATED ROLE
ENGLISH	1)					
	2)					
	3)					
	4)					
	5)					
	6)					
	7)					
FILIPINO	1)					
	2)					
	3)					

	4)					
	5)					
	6)					
	7)					

ONLINE PUBLISHING (Secondary only.)

CATEGORY	NAME OF CAMPUS JOURNALIST	GRADE LEVEL	RELIGION	SPA	ASPA	DESIGNATED ROLE
ENGLISH	1)					
	2)					
	3)					
	4)					
	5)					
FILIPINO	1)					
	2)					
	3)					
	4)					
	5)					

CERTIFICATION

This is to certify that the above listed campus journalists are currently enrolled at the said school for SY 2023-2024 and that the preceding information typed are true and correct to the best of our ability.

PREPARED AND SUBMITTED BY:

SPA-ENGLISH

SPA-FILIPINO

APPROVED:

SCHOOL HEAD

Date: _____

NOTES:

1. This form is to be printed in A4 size paper, in landscape orientation.
2. Campus journalists, whose names appear in this form, are the FINAL participants for the DSPC 2025 once submitted.
3. In the event of illness or grave circumstance encountered by the campus journalists, the SPA/ASPA may field a substitution through an ENDORSEMENT duly signed by the school head or his authorized representative.

Enclosure No. 2

**2026 JOURNALISM INSTITUTE FOR SCHOOL PAPER AND ASSISTANT
SCHOOL PAPER ADVISERS**

January 15-17, 2026, Canumay West Elementary & National High Schools

DAY 1: JANUARY 15, 2026 (Thursday)

Canumay West Elementary School

TIME	ACTIVITY	IN-CHARGE
8:00-8:30 AM	Opening Program	VAFESPA Officers
8:30-10:00 AM	Editorial and Column Writing	Timothy Justin G. Francisco Genesis Joy Pira
10:00-10:30 AM	Health Break	
10:30-12:00 NN	Copyreading and Headline Writing	Ella DR. Capulong Reycie L. Madrid Agnes L. Bico
12:00-1:00 PM	Lunch	
1:00-3:00 PM	Sports Writing	Andy Ursua Glenn Libres
3:00-3:30 PM	Health Break	
3:30-5:00 PM	Photojournalism	Crestina O. Doma Richard Daproza Julie Ann Ayuban

DAY 2: JANUARY 16, 2026 (Friday)

Canumay West Elementary School

TIME	ACTIVITY	IN-CHARGE
7:30-8:00 AM	Management of Learning	Cong 2, North and East District SPAs
8:00-10:00 AM	Feature Writing (Lecture and Workshop)	Speaker: Janvic Victor Mateo Facilitators: Gilbert Ramos Edison Taguilaso Robert C. Dizon
10:00-10:30 AM	Health Break	
10:30-11:00 AM	Critiquing for Feature	Speaker: Janvic Victor Mateo Facilitators: Gilbert Ramos Edison Taguilaso Robert C. Dizon
11:00-12:00 NN	Lunch	
12:00-2:00 PM	Mobile Journalism (Lecture and Workshop)	Speaker: Nico Waje Facilitators: Donna S. Corpuz Glenn Libres Joana Marie Alay-ay
2:00-2:30 PM	Critiquing for Mobile Journalism	Speaker: Nico Waje

		Facilitators: Donna S. Corpuz Glenn Libres Joana Marie Alay-ay
2:30-4:30 PM	News Writing (Lecture and Workshop)	Speaker: Abraham Archangel Alegre Facilitators: Diana Varon Rinalyn DS. Sagles Miracle Joy Detera
4:30-5:00 PM	Critiquing for News Writing	Speaker: Abraham Archangel Alegre Facilitators: Diana Varon Rinalyn DS. Sagles Miracle Joy Detera

DAY 3: JANUARY 17, 2026 (SATURDAY)
Canumay West National High School

TIME	ACTIVITY	IN-CHARGE
7:30-8:00 AM	Management of Learning	Cong 1, North and South District SPAs
8:00-10:00 AM	Editorial Cartooning (Lecture and Workshop)	Speaker: Romy E. Buen Facilitators: Kirsten Lorzano Arlyn R. Malda Vilma Masirag
10:00-10:30 AM	Health Break	
10:30-11:00 AM	Critiquing for Editorial Cartooning	Speaker: Romy E. Buen Facilitators: Kirsten Lorzano Arlyn R. Malda Vilma Masirag
11:00-12:00 NN	Lunch	
12:00-2:00 PM	Science & Technology Writing (Lecture and Workshop)	Speaker: Joemar L. Furigay Facilitators: Editha M. Felerino Ma. Lovi S. Tatel Ma. Lourdes S. Gonzales
2:00-2:30 PM	Critiquing for Science & Technology Writing	Speaker: Joemar L. Furigay Facilitators: Editha M. Felerino Ma. Lovi S. Tatel Ma. Lourdes S. Gonzales
2:30-3:00 PM	Health Break	
3:00-5:00 PM	Closing Program and Awarding of Certificates	VAFESPA Officers