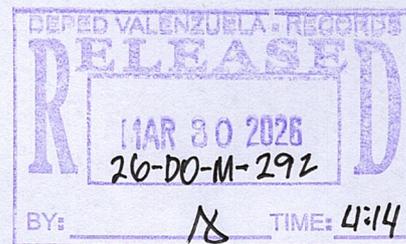




DepEd ICT Unit  
 Web Posted by: W  
 Control no.: 24 PUB 272

Republic of the Philippines  
**Department of Education**

NATIONAL CAPITAL REGION  
 SCHOOLS DIVISION OFFICE OF CITY OF VALENZUELA



**Office of the Schools Division  
 Superintendent**

**DIVISION MEMORANDUM**

No. 0287 s. 2026

**SCHOOL FEEDING COORDINATORS' YEAR-END DATA ENCODING AND  
 VALIDATION (S.Y. 2025-2026): NEW TEMPLATE ROLLOUT**

To: OIC – Assistant Schools Division Superintendent  
 Chief Education Supervisor -SGOD  
 Public Schools District Supervisors and Education Program Supervisors  
 Public Elementary School Heads  
 All Others Concerned

1. For the information and guidance of all concerned, attached herewith is the letter from Councilor Lorena Natividad-Borja, Action Officer, Education 360° Investment Program, Government of Valenzuela City, relative to the conduct of the School Feeding Coordinators' Year-End Data Encoding and Validation (S.Y. 2025-2026): New Template Rollout on April 7 and 8, 2026, from 8:00 a.m. to 5:00 p.m., at AVR 3<sup>rd</sup> floor, Valenzuela City Hall.
2. The following coordinators listed on the attached letter are requested to attend the said activity.
3. For immediate and wide dissemination.

**NOEL D. BAGANO**  
 Schools Division Superintendent

Encl.: As stated  
 References: None  
 To be indicated in the Perpetual Index  
 under the following subjects:

**COMMUNICATIONS**

**HEALTH**

JED/SBFP/DM- SCHOOL FEEDING COORDINATORS' YEAR-END DATA ENCODING AND VALIDATION (S.Y. 2025-2026): NEW TEMPLATE ROLLOUT  
 \_\_\_\_\_/March 25, 2026

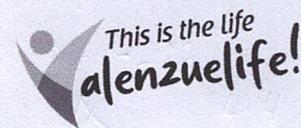


Address: Pio Valenzuela St., Marulas, Valenzuela City  
 Telephone Nos.: (02) 8293-4507, 8277-4648, 8291-0873, 8277-3439  
 Email Address: [sdvalenzuela@deped.gov.ph](mailto:sdvalenzuela@deped.gov.ph)  
 Official Website: <https://www.depedvalenzuela.com>

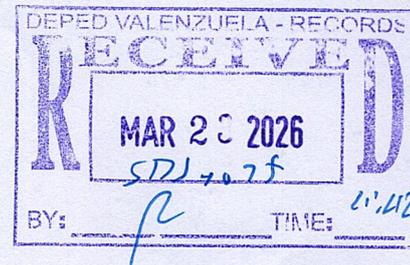




Republic of the Philippines  
**CITY OF VALENZUELA**  
Metropolitan Manila



**MR. NOEL D. BAGANO**  
Schools Division Superintendent  
Division Office of Valenzuela



Dear Sir;

Greetings!

We would like to inform your good office that **the School Feeding Coordinators' Year-End Data Encoding and Validation (SY 2025-2026): *New Excel Template Rollout*** will be conducted on April 7 and 8, 2026, from 8:00 AM to 5:00 PM – AVR 3<sup>rd</sup> floor, Valenzuela City hall.

The Feeding Year-End Data Encoding and Validation aims to ensure the accurate and complete encoding of all feeding program data for the school year. It also seeks to validate submitted reports from feeding coordinators to guarantee consistency, reliability, and correctness of information, as well as to identify and correct any discrepancies or missing data prior to final consolidation.

In line with this, we respectfully request your good office to assist us in disseminating this letter to all elementary school principals and to excuse the concerned feeding coordinators from their regular duties on the said dates. Furthermore, we kindly request that they be advised to bring the necessary yearend feeding data, along with their laptops and internet access, during the activity.

**East District**

Andres Mariano Elementary School – Badilla Teresita  
Gen. T. De Leon Elementary School – De Luna, Heidi  
Apolonia F. Rafael Elementary School – Macalawa Flordeliza A.  
Maysan Elementary School – Siatrez Marie Cris S.  
Parada Elementary School – Fernandez Kristine D.  
Paso de blas Elementary School – Mañosa, Sherwin Dave  
Pedro Santiago Elementary School- Cantillo, Pauline Grace  
Santiago De Guzman Elementary School – Abalos Dianne  
Silvestre Lazaro Elementary School – Alfonso Mary Joy  
Antonio Serrapio Elementary School –Felipe Anthony  
Santos Encarnacion Elementary School –Andres Mario S.  
Sitio Sto. Rosario Elementary School – Rosco, Mary Joy  
Pio Carreon Elementary School – Roberto, Patricia Mae

**South District**

Bitik Elementary School –Lamsen, Patricia Mae G.  
Caruhatan East Elementary School –Salamat, Jay D.

---

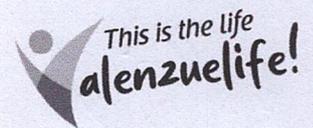
The City Hall, McArthur Highway, Karuhatan, Valenzuela City 1441

Tel.: (02) 8352-1000 \* Fax: (02) 8292-9349

[www.valenzuela.gov.ph](http://www.valenzuela.gov.ph)



Republic of the Philippines  
**CITY OF VALENZUELA**  
*Metropolitan Manila*



Caruhatan West Elementary School – Tapac Jessed Mark  
Constantino Elementary School – School Representative  
Marulas Elementary School – San Miguel, Ma. Cristina I.  
San Miguel Heights Elementary School – Patricio, Ruth  
Serrano Elementary School – Santos, Jennifer

**Central District**

Roberta De Jesus Elementary School – Dela Cruz, Roy Kenneth D.  
Canumay East Elementary School – Dulatre, Ma. Ellaine J.  
Canumay West Elementary School – Mora, Carmela D.  
Dalandanan Elementary School – Dar Juan, Rebecca  
Lawang Bato Elementary School – Jose, Joshua Exequiel  
Lingunan Elementary School – Batiancilla, Regina  
Malinta Elementary School - School Representative  
Pinalagad Annex Elementary School – Espadero, Edlawrence  
Punturin Elementary School – Baricaua, Jocelyn O.  
AC Faustino Elementary School – Detalla, Ma. Quenny  
Disiplina Village Elementary School – Dela Rosa, Rose Anne D.

**North District**

A. Deato Elementary School – Barajas, Liezel  
A. Fernando Elementary School – Madayag, Everson Macario S.  
Coloong Elementary School – Magpayo, Natividad Z.  
Isla Elementary School – Paras, Annalyn V.  
P.R. San Diego Elementary School – Dionisio Rosalie  
Paltok Elementary School – Rodrigo, Laurie Grace A.  
Pasolo Elementary School – Alcantara, Alice M.  
Pio Valenzuela Elementary School – Barrientos, Marilyn  
Rincon Elementary School – Velilla, Rowena  
Tagalag Elementary School – Flores, Kenny R.  
Luis Francisco Elementary School – Cuadra, Cherrielyn  
Wawang Pulo Elementary School – Mendiola, Jesusa R.

Your positive response will be highly appreciated.

Thank you for your continued support and cooperation.

Sincerely Yours,

**COUNCILOR LORENA NATIVIDAD – BORJA**

---

The City Hall, McArthur Highway, Karuhatan, Valenzuela City 1441

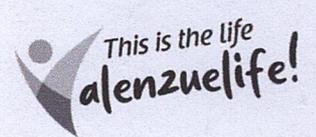
Tel.: (02) 8352-1000 \* Fax: (02) 8292-9349

[www.valenzuela.gov.ph](http://www.valenzuela.gov.ph)



Republic of the Philippines  
**CITY OF VALENZUELA**  
*Metropolitan Manila*

Action Officer  
Education 360° Investment Program



---

The City Hall, McArthur Highway, Karuhatan, Valenzuela City 1441

Tel.: (02) 8352-1000 \* Fax: (02) 8292-9349

[www.valenzuela.gov.ph](http://www.valenzuela.gov.ph)