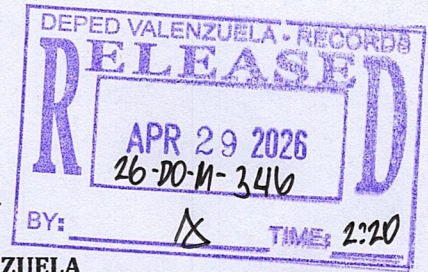




DepEd ICT Unit
 Web Posted by: [Signature]
 Control no.: 26-PV18426

Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OFFICE OF CITY OF VALENZUELA



**Office of the Schools Division
 Superintendent**

DIVISION MEMORANDUM
 No. 0353 s. 2026

**PARTICIPATION TO THE 2026 REGIONAL FEDERATION OF SUPREME
 ELEMENTARY AND SECONDARY LEARNER GOVERNMENT (SELG AND SSLG)
 ELECTION AND OATH TAKING CEREMONY**

To: OIC – Assistant Schools Division Superintendent
 Chief Education Supervisors – SGOD and CID
 Public School District Supervisors and Education Program Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. For information and guidance of all concerned, attached is Regional Memorandum No. 312, s. 2026 from Jocelyn Dr. Andaya, Regional Director, National Capital Region, Concurrent Officer-In-Charge, Office of the Assistant Secretary for Operations regarding the above-mentioned activity to be held on **May 4, 2026 for the Supreme Elementary Learner Government Election** and **May 5, 2026 for the Supreme Secondary Learner Government Election, 1:00 pm to 5:00 pm via Microsoft Teams.**

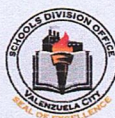
2. Participants to this activity are the following:

Name	Designation	School/Office
Zeline Reese Fuentecilla	DFSELG President	Marulas Central School
Cesar John Carpizo	DFSSLG President	Valenzuela School of Mathematics and Science
Ailina Banzuela	DFSELG Teacher-Adviser	Marulas Central School
Jessa V. Ferrer	DFSSLG Teacher-Adviser	Valenzuela School of Mathematics and Science
Richmae L. Dantes	PDO I	SDO Valenzuela
Arwin T. Baluyot	PDO I	SDO Valenzuela

3. Immediate dissemination of this memorandum is desired.

NOEL D. BAGANO
 Schools Division Superintendent

Encl.: As stated
 References: None
 To be indicated in the Perpetual Index
 under the following subjects:
LEARNERS TEACHERS ELECTION
 WINA/SELGSSLGREGIONALELECTION2026
 /April 27, 2026

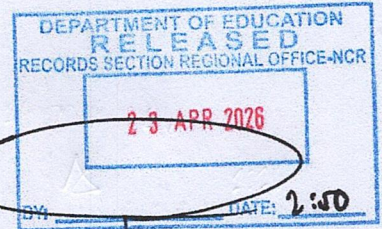


Address: Pio Valenzuela St., Marulas, Valenzuela City
 Telephone Nos.: (02) 8293-4507, 8277-4648, 8291-0873, 8277-3439
 Email Address: sdovalenzuela@deped.gov.ph
 Official Website: <https://www.depedvalenzuela.com>





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



April 22, 2026

REGIONAL MEMORANDUM

No. 312, s. 2026

**TO: Assistant Regional Director
Schools Division Superintendents
Assistant Schools Division Superintendents
Chiefs of Functional Division
Division Youth Formation Coordinators
All Others Concerned**



2026 Regional Federation of Supreme Elementary and Secondary Learner Government (SELG and SSLG) Election and Oath Taking Ceremony


1. Pursuant to the DepEd Memorandum DM-OUPS-2025-10-07908 dated December 22, 2025, from **DR. MALCOM S. GARMA**, Assistant Secretary, Officer-In-Charge, Office of the Undersecretary for Governance and Operations, Learner Government Elections School Year (S.Y) 2026 – 2027 and Regional Memorandum ORD 2026-057, this Office, through the Education Support Services Division, shall conduct the above captioned activity on May 4 to 5, 2026, 1:00 pm to 5:00 pm, via Microsoft Teams. The Supreme Elementary Learner Government (SELG) election shall be held on May 4, 2026, while the Supreme Secondary Learner Government (SSLG) election shall be held on May 5, 2026. The link for the online meeting will be sent accordingly.
2. The participants to this activity are the following:
 - a. 16 Division Federated Supreme Elementary Learner Government Presidents
 - b. 16 Teacher Advisers of Supreme Elementary Learner Government
 - c. 16 Division Federated Supreme Secondary Learner Government Presidents
 - d. 16 Teacher Advisers of Supreme Secondary Learner Government
 - e. 30 Division Youth Formation Coordinators
 - f. 2 Regional Officials
 - g. 2 ESSD Personnels

Strictly no substitution allowed for Division Federation Presidents.
3. The Regional Office shall conduct the election following the DepEd Memorandum DM-OUPS-2023-03, Interim Guidelines of the Learner Government Program (LGP) for School Year 2023-2024, signed by Atty. Revsee A. Escobedo, Undersecretary for Operations, Dr. Dexter A. Galban, Assistant Secretary for Operations, and Director Nenneth Esplana-Alama, Director IV, Bureau of Learner Support Services, dated May 5, 2023.



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

4. Attached are the Activity Matrix, Technical Working Group Committee and Committee Tasking/Terms of Reference.
5. Immediate and wide dissemination of this Memorandum is desired.


JOCELYN DR. ANDAYA
Regional Director, NCR
Concurrent Officer-in-Charge, Office of the
Assistant Secretary for Operations

fhm/essd



Address: 6 Misamis St., Bago Bantay, Quezon City
Email address: ncr@deped.gov.ph
Website: depedncr.com.ph





Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

ANNEX A. ACTIVITY MATRIX

TIME	ACTIVITIES	IN – CHARGE
01:00 – 01:15 PM	ONLINE REGISTRATION	REGISTRATION COMMITTEE
01:15 – 01:25 PM	PHILIPPINE NATIONAL ANTHEM PRAYER QUALITY POLICY STATEMENT NCR HYMN	
01:25 – 01:35 PM	ACKNOWLEDGEMENT OF PARTICIPANTS	CAMILLE MARIE V. FERNANDEZ Project Development Officer I Youth Formation Division Schools Division of Pasig City
01:35 – 01:45 PM	OPENING REMARKS	RITA E. RIDDLE, CESO V Chief Education Supervisor, ESSD concurrent Officer-In-Charge, Office of the Assistant Regional Director
01:45 – 02:00 PM	MESSAGE OF SUPPORT	JOCELYN DR. ANDAYA Regional Director, NCR concurrent Officer-In-Charge, Office of the Assistant Secretary for Operations
02:00 – 02:15 PM	ELECTION GUIDELINES	KING SOLIDINI J. TORRES Project Development Officer I Youth Formation Division Schools Division of Muntinlupa City
02:15 – 02:50 PM	INTRODUCTION OF CANDIDATES (ONLINE MITING DE AVANCE) (CHALLENGE QUESTION)	RIZEAL C. BIEJO Project Development Officer I Youth Formation Division Schools Division of Marikina City
02:50 – 03:50 PM	ELECTION PROPER (NOMINATION OF OFFICERS)	KING SOLIDINI J. TORRES Project Development Officer I Youth Formation Division Schools Division of Muntinlupa City
03:50 – 04:05 PM	PRESENTATION OF NEWLY ELECTED REGIONAL FEDERATION OF SUPREME ELEMENTARY/SECONDARY LEARNER GOVERNMENT SY 2026-2027	MARK PHILIP M. RAGOS Project Development Officer I Youth Formation Division Schools Division of Makati City
04:05 – 04:20 PM	OATH TAKING CEREMONY	JOCELYN DR. ANDAYA Regional Director, NCR concurrent Officer-In-Charge, Office of the Assistant Secretary for Operations
04:20 – 04:35 PM	MESSAGE CHALLENGE	JOCELYN DR. ANDAYA Regional Director, NCR concurrent Officer-In-Charge, Office of the Assistant Secretary for Operations
04:35 – 04:45 PM	ACCEPTANCE OF CHALLENGE	NEWLY ELECTED REGIONAL FEDERATION PRESIDENT OF SELG/SSLG



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

04:45 – 05:00 PM	CLOSING REMARKS	RITA E. RIDDLE, CESO V Chief Education Supervisor, ESSD concurrent Officer-In-Charge, Office of the Assistant Regional Director
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ANNEX B: TECHNICAL WORKING GROUP COMMITTEE

Regional Federation Elections Committees for S.Y 2026 – 2027

Overall Chairperson:

- Rita E. Riddle (Chief – ESSD)

Program Chairperson:

- King Solidini J. Torres (SDO – Muntinlupa)

Election Committee:
Division: Marikina City, Muntinlupa City and Pasig City
▪ Rishell D. Guevara-Bastillador
▪ Rizeal C. Biejo
▪ King Solidini J. Torres
▪ Ma. Romma S. Pagador
▪ Camille Marie V. Fernandez
▪ Francisco V. Padilla Jr.

Oath-taking Committee:
Division: Makati City and Tapat City
▪ Mark Philip M. Ragos
▪ Rosally L. Roque
▪ Lorilyn M. Lea
▪ Ieryn S. Simborio

Registration Committee
Division: Caloocan City and Quezon City
▪ Myris Joy DG. Tugo
▪ Josephine V. Yjares
▪ Reinalyn L. Magdaong
▪ John Vincent G. Banatao
▪ Shaira Atienza



Address: 6 Misamis St., Bago Bantay, Quezon City
Email address: ncr@deped.gov.ph
Website: depedncr.com.ph





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Program and Technical Committee:

Division: Las Piñas City, Malabon City, Mandaluyong City, San Juan City and Valenzuela City

- Mark Lyndon B. Garcia
- Mary Stephanie R. Magdamit
- Donna F. Capuli
- Vince Jhon B. Yanga
- Kevin Emmanuel I. Haber
- Laraine S. Quibuyen
- Kristine Nova P. Melido
- Richmae L. Dantes
- Arwin T. Baluyot

Secretariat and Documentation Committee:

Division: Manila City, Navotas City, Parañaque City and Pasay City

- Christian Joi M. Antalan
- Rene P. Taroy
- Maria Maurine G. De Vera
- Chrice Amiel M. Nopuente
- Nancy E. Ancheta
- Sheryl B. Veruasa

Election, Oath Taking and Registration (Oversee):

ESSD Personnels

- Pauline B. Liboon
- Kanna Katrina Magdangan
- Franchette Hannah P. Monteza
- Regine Zapanta

COMMITTEE TASKING/TERMS OF REFERENCE

ELECTION COMMITTEE
SDO: MARIKINA CITY, MUNTINLUPA CITY AND PASIG CITY
<u>Terms of Reference:</u> <ul style="list-style-type: none">• Formulate and Finalize Election Guidelines, Procedures, and Timelines• Design and Review the Official Ballot• Ensure Security Measures e.g., One Voter Per Response, Access Restrictions)• Monitor Voting Process and validate submitted votes• Consolidate Election Results• Proclaim Winning Candidates• Address Election-Related concerns, issues, and disputes• Coordinate with Other Committees• Assign Timer Checker
OATH-TAKING COMMITTEE
SDO: MAKATI CITY AND TAPAT CITY
<u>Terms of Reference:</u> <ul style="list-style-type: none">• Prepare The Oath-Taking Script and Sequence• Ensure Availability and Presence of All Elected Officers• Facilitate Proper Conduct of the Oath-Taking Ceremony• Coordinate with Other Committees
REGISTRATION COMMITTEE
SDO: CALOOCAN CITY AND QUEZON CITY
<u>Terms of Reference:</u> <ul style="list-style-type: none">• Prepare and Manage the Master List of Official Voters/Participants• Conduct Pre-Registration or Real-Time Attendance Checking• Verify Identity and Eligibility of Participants• Ensure Only Authorized Participants are Granted Access to the Meeting Link• Submit Validated List of Participants to the Election Committee
PROGRAM COMMITTEE AND TECHNICAL COMMITTEE
SDO: LAS PIÑAS CITY, MALABON CITY, MANDALUYONG CITY, SAN JUAN CITY AND VALENZUELA CITY
<u>Terms of Reference:</u> <ul style="list-style-type: none">• Set up and manage the online meeting platform (e.g., Microsoft Teams)• Control meeting access, screen sharing, and participant management• Provide technical assistance to participants before and during the activity• Assist in dissemination of voting links• Troubleshoot technical issues• Ensure recording of the session must be forwarded to the Regional Office and Secretariat/Documentation Committee• Prepare and manage the official voting platform (e.g., MS Forms)

- Integrate and Reflect Official Election Results in the Presentation Materials (PowerPoint) for Announcement
- Generate Real-Time or Post-Voting Results (Tallies/Visual Summaries) based on Data Provided and Validated by the Election Committee
- Prepare the Overall Program Flow and Script
- Develop and Manage the Presentation Materials (Powerpoint, Timer)
- Ensure Smooth Flow of the Program and Proper Sequencing of Activities

SECRETARIAT AND DOCUMENTATION COMMITTEE

SDO: MANILA CITY, NAVOTAS CITY, PARAÑAQUE CITY AND PASAY CITY

Terms of Reference:

- Capture Screenshots and Document Key Moments of the Activity
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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

April 22, 2026

REGIONAL MEMORANDUM

No. _____, s. 2026

**TO: Assistant Regional Director
Schools Division Superintendents
Assistant Schools Division Superintendents
Chiefs of Functional Division
Division Youth Formation Coordinators
All Others Concerned**

**2026 Regional Federation of Supreme Elementary and Secondary Learner
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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

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