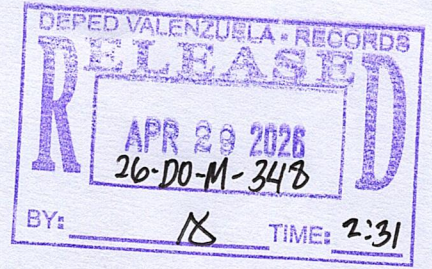




DepEd ICT Unit  
 Web Posted by: MA  
 Control no.: 14P4B432

Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION  
 SCHOOLS DIVISION OFFICE OF CITY OF VALENZUELA



**Office of the Schools Division  
 Superintendent**

**DIVISION MEMORANDUM**  
 No. 0352, s. 2026

**OBSERVANCE OF DEADLINES AND TIMELINES ON VARIOUS  
 GOVERNMENT AUTHORITY APPLICATIONS**

**To: Assistant Schools Division Superintendent  
 Division Focal Person In-Charge of Private Schools  
 Division Senior High School Focal Person  
 Senior Education Program Specialist-SMM&E  
 Public School Principals/School Heads  
 Private School Heads, Technical Vocational Institution School Heads  
 All Others concerned**

1. In compliance to **DepEd Order No. 88 s. 2010** entitled "2010 Revised Manual of Regulations for Private Schools in Basic Education" and **DepEd Order No. 11 s. 2011** "Amendment on the 2010 Revised Manual of Regulations for Private Schools in Basic Education", this Office reiterates the following deadline of submission on various government authority applications.

Application for New Government Permit for new School/Grade Level/Senior High School (new and additional) Tracks and Strand for <b>SY 2027-2028</b>	<b>On or before July 10, 2026</b>
Application for Renewal of Government Permit for <b>SY 2027-2028</b>	<b>On or before October 16, 2026</b>



Address: Pio Valenzuela St., Marulas, Valenzuela City  
 Official Website: <https://www.sdovalenzuelacity.deped.gov.ph>  
 Telephone Nos.: (02) 8293-4507, 8277-4648, 8291-0873, 8277-3439  
 Email Address: [sdovalenzuela@deped.gov.ph](mailto:sdovalenzuela@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF CITY OF VALENZUELA

Application for Homeschooling Program for <b>S.Y. 2027-2028</b>	<b>On or before October 16, 2026</b>
Application for Government Recognition for <b>S.Y. 2027-2028</b>	<b>On or before November 6, 2026</b>
Applications for Increase in Tuition and Other School Fees for <b>S.Y. 2027-2028</b>	<b>On or before January 15, 2027</b>
FAAP Accredited School <b>S.Y. 2027-2028</b>	<b>On or before January 15, 2027</b>

2. In line with this, presentation of spurious titles and contracts by the school shall cause the automatic denial of their applications and/or the revocation of permit. In this end, no reason, caused, or request for reconsideration shall be entertained or accepted.

3. Along with this, SGOD Personnel, Division Private Schools Focal Person, SHS Coordinator and all other SDO Officials delegated to appraise various government authority for applications are hereby directed to **stringently evaluate** the submitted documents based on the **3C's: Complete, Current and Compliant** to the policy guidelines.

4. This Office shall no longer entertain unmeritorious requests for consideration to accept and process late application for permit/recognition.

5. Immediate dissemination of and strict compliance with this Memorandum is desired.

**NOEL D. BAGANO**  
Schools Division Superintendent

Reference:

To be indicated in the Perpetual Index  
under the following subjects:

SGOD/SAG/**LaniE**-private schools

Observance of Deadlines and Timelines on Various Government Authority Applications

April 28, 2026

**PRIVATE SCHOOLS      GOVERNMENT AUTHORITY APPLICATION**



Address: Pio Valenzuela St, Marulas, Valenzuela City  
Official Website: <https://www.sdovalenzuelacity.deped.gov.ph>  
Telephone Nos.: (02) 8293-4507, 8277-4648, 8291-0873, 8277-3439  
Email Address: [sdovalenzuela@deped.gov.ph](mailto:sdovalenzuela@deped.gov.ph)

