



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF CITY OF VALENZUELA



**Office of the Schools Division
 Superintendent**

DIVISION MEMORANDUM

No. 0373, s. 2026

**CONDUCT OF SIGMA YEAR 1
 (STRENGTHENING INSTRUCTION AND GOVERNANCE FOR MASTERY IN
 ADVANCED STEM EDUCATION FOR SCIENCE HIGH SCHOOL
 TEACHERS AND LEADERS)**

To: OIC, Assistant Schools Division Superintendent
 Chief Education Supervisors – CID & SGOD
 Public Schools District Supervisors & Education Program Supervisors
 Public Secondary School Head - ValMaSci
 All Others Concerned


1. Attached is Regional Memorandum No. 341, s. 2026, dated May 5, 2026, issued by Dr. Jocelyn DR Andaya, Regional Director, NCR Concurrent Officer-in-Charge, Office of the Assistant Secretary for Operations, regarding the conduct of the above-captioned activity on May 11-22, 2026 (exclusive of weekends), the contents thereof are self-explanatory and are provided for appropriate action.

2. Participants for this activity are as follows:

Name	Position	School
Serafin S. Raymundo II	Principal	ValMaSci
Elmerson I. Matias <i>(Replacement of Angelique Ann I. Sabaldan, Head Teacher III)</i>	Master Teacher II	ValMaSci
Irene I. Pansaon	Master Teacher II <i>(Math Coordinator)</i>	ValMaSci
April Ann Salutan	Teacher III <i>(Science Teacher)</i>	ValMaSci
Augusto B. Logronio	Master Teacher II <i>(Math teacher)</i>	ValMaSci
Jerwin C. Ferma	Teacher III <i>(Creative Tech Teacher)</i>	ValMaSci

Mylene T. Flores	Teacher II (<i>Research Teacher</i>)	ValMaSci
Maria Lea Q. Prondo	Education Program Supervisor (Science)	SDO – Valenzuela
Marilyn B. Soriano	Education Program Supervisor (Mathematics)	SDO - Valenzuela

- Participants are requested to bring their laptops, backup pocket internet connections, and extension cords to be used in the workshops.
- The registration fee **for each participant** is **P31,250.00** to be charged to **OSEC-NCR-25-02718**, to be downloaded to the SDOs. This fee will cover the board and lodging, full board meals, materials/training kits, training fees and other related expenses for the conduct of the training workshop. Meanwhile, travel expenses of the participants shall be charged to their respective MOOE or other local funds, subject to the usual accounting and auditing rules and regulations.
- Teacher-participants shall be entitled to service credits in accordance with DepEd Order No. 13, s. 2024 titled *Revised Guidelines for the Grant of Vacation Service Credits for Teachers*. Likewise, non-teaching personnel shall be entitled to Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.
- Immediate dissemination of this Memorandum is desired.


NOEL D. BAGAN
 Schools Division Superintendent

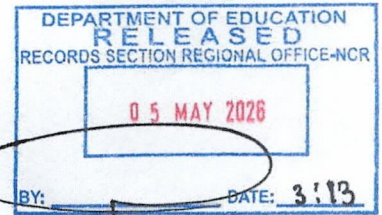
Encl/s: as Stated
 Ref: as Stated
 To be indicated in Perpetual Index
 Under the following subject:

INSTRUCTION
 GOVERNANCE
 SCIENCE HIGH SCHOOL

CID/DM - CONDUCT OF SIGMA YEAR 1(STRENGTHENING INSTRUCTION AND GOVERNANCE FOR MASTERY IN ADVANCED STEM EDUCATION FOR SCIENCE HIGH SCHOOL TEACHERS AND LEADERS)
 May 5, 2026



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

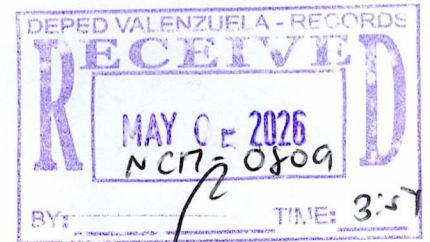


May 5, 2026

REGIONAL MEMORANDUM

No. 341, s. 2026

To: Schools Division Superintendents
All others concerned



**Conduct of SIGMA Year 1
(Strengthening Instruction and Governance for Mastery in Advanced STEM
Education for Science High School Teachers and Leaders)**

1. In line with the DepEd NCR's continuing commitment to improving the learning outcomes in the Science High Schools across NCR and consistent with national education reform directions emphasizing curriculum coherence, data-driven decision-making, and strengthened governance of Special Program in STEM (Science, Technology, Engineering and Mathematics) programs, this Office through the Curriculum Learning and Management Division (CLMD), shall conduct the **above-captioned activity** on **May 11 - 22, 2026 (exclusive of weekends)**, to be announced.
2. This regional capacity-building activity, **in partnership with UP-NISMED**, aims to build both instructional and leadership capacities necessary to ensure coherent, high-quality implementation of the Science High School program, aligned with regional priorities on curriculum harmonization, learner-centered environments, and strengthened governance.
3. Specifically, the workshop seeks to accomplish the following objectives:
 - a. **Train selected Grade 7 teachers** from Science High Schools in Environmental Science, Advanced Mathematical Thinking, Research, and Creative Technologies to strengthen content mastery, deepen understanding of the enhanced and harmonized curriculum, and apply inquiry-based, interdisciplinary, and higher-order thinking approaches in classroom instruction;
 - b. **Capacitate School Heads, Head Teachers/Coordinators in Mathematics and Science, and Education Program Supervisors (EPS) in Mathematics and Science** on instructional leadership and program governance, particularly in managing, monitoring, and evaluating the implementation of the Science High School curriculum; and
 - c. Promote **coherence and harmonization** in curriculum delivery, instructional practices, and assessment systems across Science High

Schools in the region under the One NCR: Stronger Together framework.

4. Participants are the 18 science high schools (legislated and regional) of NCR and Gen. Pio del Pilar NHS of SDO Makati. Identified participants are requested to register to this link: <https://tinyurl.com/SIGMAYear1> until **May 4, 2026**. See Enclosure 1 for the allotment of participants per each SDO.
5. Participants are requested to bring their laptops, backup pocket internet connections, and extension cords to be used in the workshops.
6. The registration fee **for each participant** is **P31,250.00** to be charged to **OSEC-NCR-25-02718**, to be downloaded to the SDOs. This fee will cover the board and lodging, full board meals, materials/training kits, training fees and other related expenses for the conduct of the training workshop. Meanwhile, travel expenses of the participants shall be charged to MOOE or other local funds, subject to usual accounting and auditing rules and regulations.
7. The registration fees/payments shall be deposited directly to the following bank account:

Account Name: UPD Trust Account

Account No.: 3072-1007-18

Land Bank of the Philippines, UP Diliman Branch
or issue a check in favor of **UP NISMED**.

An official receipt will be issued upon presentation of a copy of the deposit transaction or upon receipt of the check. For bank deposits, kindly email UP NISMED a copy of the transaction at nismed.upd@up.edu.ph, cc: donking.evangelista@deped.gov.ph, with the heading SIGMA Year 1 Capacity Building Program Payment, for the preparation of the official receipt.

8. Should the schools add more teacher-participants, UP NISMED can only accommodate a total of **12** teachers per learning area (Science, Mathematics, Research, and Creative Technologies). For these additional participants, their training fee is at PHP 15,000.00 per participant, exclusive of accommodation, breakfast, and dinner. Expenses for additional participants shall be charged against the school's MOOE and/or any other local funds, subject to existing budgeting, accounting, and auditing rules and regulations.
9. Early departures, participant replacements, and late arrivals are strictly **NOT** allowed. In exceptional cases, a formal request duly signed by the School Head, and endorsed by the Schools Division Superintendent, shall be submitted to the Office of the Regional Director for approval prior to the activity.
10. Participants, trainers and Regional Technical Working Group shall be entitled to service credits in accordance with DepEd Order No. 13, s. 2024 entitled *Revised Guidelines for the Grant of Vacation Service Credits for Teachers*. However, non-teaching personnel including Management Staff shall be given with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and

Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered, specific attention on Section 5.

11. For questions or clarifications regarding the activities, please contact **Ms. Micah C. Pacheco**, Chief of Curriculum and Learning Management Division (CLMD) at micah.pacheco@deped.gov.ph, and **Hajji R. Palmero**, Chief of HRDD-NEAP R at hajji.palmero@deped.gov.ph.

12. Immediate dissemination of this Memorandum is desired.


JOCELYN DR ANDAYA

Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations

clmd/dke

ENCLOSURE 1: ALLOTMENT PER EACH SDO

	School/SDO	Science	Math	Research	CT	Principal	EPS Sci	EPS Math	Coor/HT	TOTAL
1	Caloocan City Science High School	1	1	1	1	1	1	1	2	9
2	Caloocan National Science and Technology High School	1	1	1	1	1			2	7
3	Las Pinas City National Science High School	1	1	1	1	1	1	1	2	9
4	Malabon City National Science and Mathematics High School	1	1	1	1	1	1	1	2	9
5	City of Mandaluyong Science High School	1	1	1	1	1	1	1	2	9
6	Manila Science HS	2	2	1	1	1	1	1	2	11
7	Marikina Science High School	2	2	1	1	1	1	1	2	11
8	Muntinlupa Science High School	2	2	1	1	1	1	1	2	11
9	Navotas National Science HS	1	1	1	1	1	1	1	2	9
10	Paranaque Science High School	1	1	1	1	1	1	1	2	9
11	Pasay City National Science High School	1	1	1	1	1	1	1	2	9
12	Pasig City Science High School	2	2	1	1	1	1	1	2	11
13	Quezon City Science High School	2	2	1	1	1	1	1	2	11
14	San Juan City Science High School	1	1	1	1	1	1	1	2	9
15	Makati Science High School	1	1	1	1	1	1	1	2	9
16	Taguig Science HS	1	1	1	1	1	1	1	2	9
17	Sen Renato Companero Cayetano Memorial Science & Technology HS	1	1	1	1	1			2	7
18	Valenzuela City School of Mathematics and Science	2	2	1	1	1			2	9
19	SDO Makati (Gen Pio del Pilar NHS)	1	1	1	1	1	1	1	1	8
		25	25	19	19	19	16	16	37	176



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 Website: depedncr.com.ph

