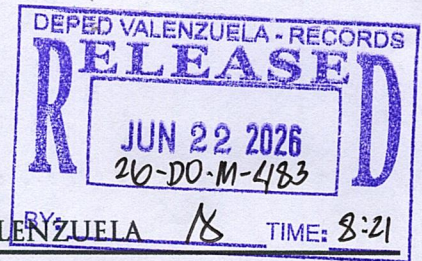


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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



SCHOOLS DIVISION OFFICE OF CITY OF VALENZUELA

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 0494 s. 2026

**DISSEMINATION OF IMPLEMENTATION OF COMPRESSED WORKWEEK SCHEDULE
IN SDO VALENZUELA PROPER**

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisors - CID and SGOD
Education Program Supervisors and Public Schools District Supervisors
Division Unit Heads
Public and Private Elementary and Secondary School Heads/OIC's
Teaching and Non-Teaching Personnel
All Others Concerned

1. For the information and guidance of all concerned, this Office recently issued Office Memorandum No. 037, s. 2026 titled "*Implementation of Compressed Workweek Schedule in SDO Valenzuela Proper*", Division operation shall transition to a **4-day compressed workweek** from **Monday to Thursday (7:00 a.m. to 6:00 p.m.)** starting **June 22, 2026**.
2. Wide dissemination of this Memorandum is desired.

NOEL D. BAGANO
Schools Division Superintendent

Encl.: As stated
References: As stated
To be indicated in the Perpetual Index
under the following subjects:

COMPRESSED WORKWEEK SCHEDULE SDO VALENZUELA PROPER

MAE/KC - DISSEMINATION OF IMPLEMENTATION OF COMPRESSED WORKWEEK SCHEDULE IN SDO VALENZUELA PROPER

_____/June 18, 2026