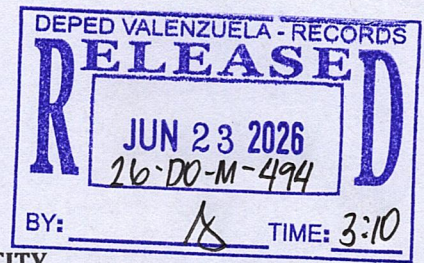




DepEd ICT Unit
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Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OFFICE OF VALENZUELA CITY



**Office of the Schools Division
 Superintendent**

DIVISION MEMORANDUM
 No. 0504 s. 2026

**ARTIFICIAL INTELLIGENCE (AI) LITERACY TRAINING FOR TEACHING AND
 NON-TEACHING STAFF, GRADE 10 TO 12 STUDENTS AND PARENTS**

To: OIC – Assistant Schools Division Superintendent
 Chief Education Supervisors - CID and SGOD
 Education Program Supervisors and Public Schools District Supervisors
 All Private and Public Secondary School Heads
 All Others Concerned

1. For the information and guidance of all concerned, attached is the letter from **Ms. Dorothy G. Evangelista**, Chief, Social Welfare Operations and Action Officer of the Local Council for the Protection of Children (LCPC).
2. The Valenzuela City Council for the Protection of Children will conduct an AI Literacy Training on June 27 and 28, 2026.
3. All teaching and non-teaching staff, Grade 10 to 12 students, and parents are encouraged to participate in this training.
4. Participants are requested to choose only one (1) date that is most convenient for them.
5. Immediate and wide dissemination of this Memorandum is desired.

NOEL D. BAGAHO
 Schools Division Superintendent

Encl.: As stated
 To be indicated in the Perpetual Index
 under the following subjects:

COMMUNICATIONS
 TRAININGS/SEMINARS

OSDS/ICTU/RCD/NILP/DM- ARTIFICIAL INTELLIGENCE (AI) LITERACY TRAINING FOR TEACHING AND NON-TEACHING STAFF,
 GRADE 10 TO 12 STUDENTS AND PARENTS
 June 23, 2026



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Republic of the Philippines
CITY OF VALENZUELA
Metropolitan Manila

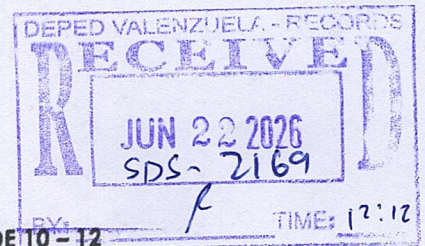
This is the life
alenzuelife!

LOCAL COUNCIL FOR THE PROTECTION OF CHILDREN

valenzuelacitylcpc20@gmail.com

June 8, 2026

Dr. Noel D. Bagano
School Division Superintendent
DepEd Valenzuela



SUBJECT: INVITATION TO TEACHING & NON-TEACHING STAFF, GRADE 10 - 12 STUDENTS TO TAKE THE ARTIFICIAL INTELLIGENCE (AI) LITERACY TRAINING FOR FREE

Dear Dr. Bagano:

Greetings!

The Valenzuela City Council for the Protection of Children request your endorsement to invite the Public and Private Schools within Valenzuela City for its teaching and non-teaching staff and Grade 10 - 12 students and parents, to join the **AI LITERACY TRAINING** for **FREE** under AI Ready ASEAN Programme through our former LCPC Child Representative and President of our Valenzuela DigiChamps (Digital Champions), now Master Trainer of the programme, Ms. Lyra Ashley U. Embalsado, who wants to give back to our community.

The AI Ready ASEAN Programme is a regional initiative led by ASEAN Foundation with the support from Google.org. and implemented in the Philippines by Break the Fake Movement.

This program aims to build AI literacy across all ten ASEAN Member States by equipping 5.5 million youth (15 years old and above), educators, and parents with the knowledge and skills to use artificial intelligence responsibly and ethically.

To avail the training course, participants need to join the 2 Hour Online Orientation. Dates of Orientation are as follows (choose only one date at participants' most convenient time to focus):

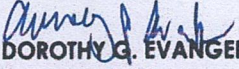
Dates of Orientation: June 27 or 28, 2026
Time: 10:00AM - 12:00 NN
Zoom link: <https://up-edu.zoom.us/j/95752055771>

Attendees would be given Certificate of Attendance after the orientation and AI Ready ASEAN Certificate should you complete 15 modules.

Should you have clarifications/inquiries, you may coordinate with Ms. Tyne Ramos at 09298533025 or to Ms. Lyra Embalsado - 09369474474/lyraembalsado@gmail.com.

We hope you maximize this opportunity. Thank you.

By Authority of the City Mayor:


DOROTHY G. EVANGELISTA
Secretary to the Mayor
Chief, Social Welfare Operations
Action Officer, LCPC