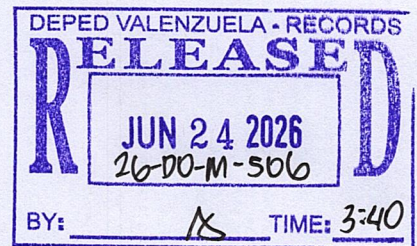


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Republic of the Philippines
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SCHOOLS DIVISION OFFICE OF CITY OF VALENZUELA



**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. 0514 s. 2026

**IMPLEMENTATION OF THE REGIONAL STANDARD ACHIEVEMENT TEST FOR
GRADES 3, 6, AND 10 FOR SCHOOL YEAR 2026-2027**

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisors - CID and SGOD
Education Program Supervisors and Public Schools District Supervisors
Public Elementary and Secondary School Heads
Division Section/Unit Heads
All Others Concerned

1. For the information and guidance of all concerned, attached is Regional Memorandum No. 472, s. 2026 from Jocelyn DR. Andaya, Regional Director, NCR, Concurrent Officer-in-Charge, Office of the Assistant Secretary for Operations, regarding the above-captioned, the contents thereof are self-explanatory and are provided for appropriate action.
2. Please see attached annexes, for reference:
 - Annex A – Timeline and Deliverables
 - Annex B – Project Description and Technical Specifications
3. Immediate dissemination of this Memorandum is desired.

NOEL D. BAGANO
Schools Division Superintendent

Encl.: As stated
References: As stated
To be indicated in the Perpetual Index
under the following subjects:

TEST

CID/DM- IMPLEMENTATION OF THE REGIONAL STANDARD ACHIEVEMENT TEST FOR GRADES 3, 6, AND 10
FOR SCHOOL YEAR 2026-2027
June 24, 2026

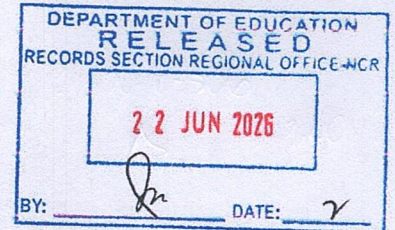


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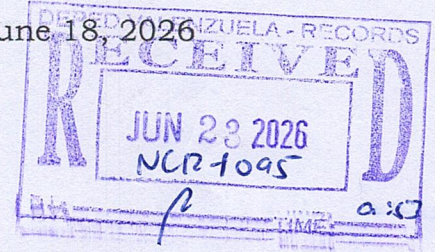


REGIONAL MEMORANDUM

No. £. 472, s. 2026

To: Schools Division Superintendents
Functional Division Chiefs
All Others Concerned

June 18, 2026



**IMPLEMENTATION OF THE REGIONAL STANDARDIZED ACHIEVEMENT
TEST FOR GRADES 3, 6, AND 10 FOR SCHOOL YEAR 2026-2027**

1. Pursuant to the Department of Education's commitment to strengthening evidence-based decision-making, improving learner outcomes, and supporting the implementation of the Basic Education Curriculum (BEC) under the Three-Term School Calendar, this Office shall implement the **Regional Standardized Achievement TEST (RSAT)** for learners in Grades 3, 6, and 10 in all public schools in the National Capital Region (NCR) for School Year 2026-2027.

2. The assessment program aims to:

- generate reliable and valid data on learner achievement in English, Filipino, Mathematics, Science, and Araling Panlipunan;
- identify learning gaps;
- monitor curriculum implementation; and
- provide data-driven bases for instructional interventions, school improvement initiatives, and policy formulation.

3. The assessment shall cover all enrolled Grade 3, Grade 6, and Grade 10 learners through a census administration approach. It shall include achievement tests and contextual questionnaires designed to gather information relevant to learner performance and educational planning.

4. The implementation shall cover the development, validation, production, administration, processing, analysis, reporting, and utilization of assessment results, including the establishment of a secure digital dashboard and learning analytics system for schools, divisions, and the Regional Office.

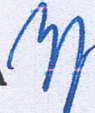
5. To support the implementation of this initiative, Schools Division Offices are hereby authorized and encouraged to coordinate with their respective Local Government Units (LGUs) and Local School Boards (LSBs) for the allocation and utilization of **Special Education Fund (SEF)** to finance



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assessment-related expenses, subject to existing budgeting, accounting, auditing, and procurement laws, rules, and regulations.

6. The SEF may be utilized for expenses related to:
 - a. Development and validation of assessment instruments;
 - b. Printing, packaging, distribution, retrieval, and storage of assessment materials;
 - c. Test administration, monitoring, and technical support;
 - d. Scanning, scoring, psychometric analyses, and data processing;
 - e. Development and maintenance of digital dashboards and reporting systems;
 - f. Capacity-building activities, data interpretation workshops, and utilization sessions; and
 - g. Other assessment-related expenditures necessary for the successful implementation of the project.
7. Attached are the following annexes, for reference:
 - ANNEX A – TIMELINE AND DELIVERABLES
 - ANNEX B – PROJECT DESCRIPTION AND TECHNICAL SPECIFICATIONS
8. Immediate dissemination of this Memorandum is desired.

JOCELYN DR ANDAYA 
Regional Director
Concurrent Officer-in-Charge
Office of the Assistant Secretary for Operations

Encl.: As stated
Reference:
To be indicated in the Perpetual Index



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ANNEX A: TIMELINE AND DELIVERABLES

Deliverable	Description	Timeline
Planning and Coordination	Planning and coordination meeting with Service provider.	June 2026
Assessment Framework and Test Specifications	Assessment blueprints and TOS	July 2026
Validated Assessment Instruments	Finalized tests and questionnaires	August 2026
Printed and Packaged Materials	Assessment materials and manuals	September 2026
Distribution Report	Delivery and accountability reports	September 2026
Test Administration Report	Implementation and documentation	September - October 2026
Scored Database	Cleaned and validated learner database	October 2026
Operational Dashboard	Fully functional dashboard	November 2026
Preliminary Analytics Report	Initial findings and summaries	November 2026
Comprehensive Regional Report	Regional performance analysis	November 2026
Division Reports	Division-level reports	November 2026
Technical Report	Psychometric and technical documentation	November 2026
Validated Item Bank	Final item repository	November 2026
Final Accomplishment Report	Narrative report and recommendations	November 2026



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ANNEX B: PROJECT OVERVIEW AND TECHNICAL SPECIFICATIONS

Project Title

REGIONAL ADMINISTRATION OF STANDARDIZED ACHIEVEMENT TEST FOR GRADES 3, 6, AND 10 WITH DIGITAL DASHBOARD REPORTING AND LEARNING ANALYTICS FOR SCHOOL YEAR 2026-2027

A. GENERAL DESCRIPTION

The project covers the development, production, administration, processing, analysis, reporting, and utilization of standardized achievement assessments for learners in Grades 3, 6, and 10 across all Schools Division Offices (SDOs) in the National Capital Region.

The assessment program aims to generate reliable and valid evidence on learner achievement under the Basic Education Curriculum and the Three-Term School Calendar. Results shall be used to monitor learner performance, identify learning gaps, evaluate curriculum implementation, and guide instructional and policy interventions.

The engagement includes:

- Test framework development and validation;
- Development of achievement tests and contextual questionnaires;
- Secure printing, packaging, and distribution of assessment materials;
- Administration of paper-based assessments;
- Retrieval and inventory of testing materials;
- OMR or AI-assisted scanning and scoring;
- Psychometric analyses and statistical reporting;
- Development and maintenance of a secure digital dashboard;
- Generation of learner-, school-, district-, division-, and regional-level reports;
- Conduct of data interpretation and utilization activities.

B. GENERAL SPECIFICATIONS

The project shall support evidence-based decision-making through the generation of valid, reliable, and actionable learner achievement data. Specifically, the project shall:

- Measure learner proficiency across key stages;
- Monitor foundational literacy and numeracy outcomes;
- Assess curriculum implementation under the BEC;
- Identify learning gaps and intervention needs;



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- Support term-based instructional planning under the Three-Term School Calendar;
- Provide comprehensive analytics for regional planning and policy development.

Data Use and Restrictions

- Assessment results shall be used solely for educational planning, instructional improvement, learner support, program evaluation, and policy formulation.
- Assessment results shall not be used for ranking, labeling, or categorizing learners, schools, districts, or divisions.
- All raw and processed data shall remain the exclusive property of DepEd-NCR.
- The Service Provider (SP) shall not disclose, publish, reproduce, or utilize data for any purpose outside the project without written approval from DepEd-NCR.
- Only authorized DepEd-NCR personnel may release approved reports and datasets.
- Public dissemination shall be limited to approved aggregated reports.

C. OBJECTIVES OF THE ENGAGEMENT

The Service Provider shall:

1. Develop and administer valid, reliable, and curriculum-aligned standardized achievement assessments for Grades 3, 6, and 10.
2. Assess learner achievement in core learning areas under the BEC.
3. Measure foundational literacy and numeracy competencies among Grade 3 learners.
4. Collect contextual information affecting learner performance.
5. Generate comprehensive learner achievement and contextual reports.
6. Provide a secure digital reporting and analytics platform.
7. Maintain the confidentiality, integrity, and security of all assessment materials and data.
8. Build the capacity of DepEd personnel in data interpretation and utilization.



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D. SCOPE OF WORK AND RESPONSIBILITIES

1. Test Development

The Service Provider shall develop achievement tests aligned with the curriculum standards, performance standards, and learning competencies prescribed under the Basic Education Curriculum.

The assessment framework, test blueprints, competency coverage, cognitive process distribution, and Tables of Specifications (TOS) for each learning area shall be jointly reviewed and finalized through consultations with the concerned **DepEd-NCR Learning Area Supervisors**, Education Program Supervisors (EPSs), Curriculum Implementation Division (CID) representatives, and other designated technical experts.

The Service Provider shall:

- Develop assessment frameworks and test specifications;
- Prepare draft Tables of Specifications (TOS) for each learning area and grade level;
- Conduct technical consultations and validation sessions with DepEd-NCR Learning Area Supervisors and EPSs prior to finalization;
- Develop, review, validate, and calibrate test items based on the approved TOS;
- Conduct item review, pilot testing, field testing, and psychometric analyses;
- Establish content validity, construct validity, reliability, and fairness of assessment instruments;
- Develop proficiency scales and achievement levels;
- Submit all instruments for approval by DepEd-NCR prior to printing and administration;
- Turn over all assessment materials, technical documentation, validated item banks, scoring guides, Tables of Specifications (TOS), test blueprints, psychometric reports, databases, analytical outputs, and other related resources developed under the project to:
 - DepEd-NCR, upon completion of the project and acceptance of all deliverables, for official custody, ownership, archiving, and future use;
 - The concerned Schools Division Offices (SDOs), after the completion of assessment administration across all participating SDOs.



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The Service Provider shall not reproduce, reuse, publish, commercialize, distribute, or administer any assessment instruments, test items, item banks, or derivative works developed under this project without the prior written approval of DepEd-NCR.

Assessment Coverage

Grade Level	Learning Areas
Grade 3	English, Filipino, Mathematics, Science, Araling Panlipunan
Grade 6	English, Filipino, Mathematics, Science, Araling Panlipunan
Grade 10	English, Filipino, Mathematics, Science, Araling Panlipunan

The Service Provider shall:

- Develop assessment frameworks and test specifications;
- Prepare Tables of Specifications (TOS);
- Develop and validate test items;
- Conduct item review, pilot testing, field testing, and calibration;
- Establish content validity and construct validity;
- Conduct reliability testing;
- Develop proficiency scales and achievement levels;
- Submit all instruments for approval by DepEd-NCR prior to production;
- Turn over validated item banks and technical documentation to DepEd-NCR upon completion.

Contextual Questionnaires

The Service Provider shall develop contextual questionnaires for:

- Learners;
- Teachers;
- School Heads;
- Parents/Guardians;
- Home Learning Environment.

Social-Emotional Learning (SEL) Questionnaire

The Service Provider shall develop and administer SEL instruments aligned with existing DepEd policies and frameworks.



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2. Census Design and Coverage

The Service Provider shall implement a full census administration of the assessment, covering all identified Grade 3, Grade 6, and Grade 10 learners in participating public schools within the National Capital Region, unless otherwise directed by DepEd-NCR.

The Service Provider shall:

- Develop a comprehensive census implementation plan to ensure complete coverage of all eligible learners;
- Coordinate with DepEd-NCR and the Schools Division Offices (SDOs) to validate enrollment data and determine the final number of assessment participants;
- Ensure 100% distribution, administration, retrieval, and processing of assessment materials for all identified learners;
- Develop mechanisms for monitoring participation rates, absenteeism, make-up testing (*if applicable*), and completion rates;
- Prepare and submit a census administration plan, including projected learner counts, testing site allocations, logistics requirements, and implementation schedules, for approval by DepEd-NCR prior to project implementation;
- Provide a final participation report indicating the number and percentage of learners assessed by school, district, division, and region, including explanations for non-participation where applicable.

3. Printing and Packaging

The Service Provider shall securely print all assessment materials.

Material Specifications

Test Booklets

- Size: 11 × 17 inches
- Saddle-stitched
- Consecutively numbered

Answer Sheets

- Size: 8.5 × 11 inches
- OMR-compatible
- Pre-printed learner identifiers where applicable

Paper Specifications

Covers

- Bristol Board 120 GSM

Inside Pages

- Book Paper 75 GSM



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Answer Sheets

- Book Paper 105 GSM

Security Features

The Service Provider shall implement:

- Unique serial numbers;
- Barcodes or QR codes;
- Watermarks;
- Tamper-evident packaging;
- Inventory and accountability systems.

Materials shall be packed per room and per school with corresponding control forms and inventory sheets.

4. Distribution, Storage, and Retrieval

The Service Provider shall:

- Deliver all materials to designated testing centers;
- Maintain secure warehousing and storage facilities;
- Implement chain-of-custody procedures;
- Maintain complete delivery and retrieval records;
- Retrieve 100% of distributed testing materials;
- Submit accountability and inventory reports.

5. Test Administration

The Service Provider shall:

- Deploy qualified testing personnel;
- Conduct orientation and certification activities for:
 - Test Administrators;
 - Room Examiners;
 - Supervisors;
 - Encoders;
 - Support Personnel;
- Ensure adherence to standardized testing procedures;
- Establish a technical helpdesk during testing operations;
- Monitor testing compliance and irregularities;
- Prepare incident reports when necessary.

The Service Provider shall provide all necessary Test Administration Protocols and Control Forms.

6. Scanning, Scoring, and Data Processing

The Service Provider shall:

- Scan answer sheets using OMR or AI-assisted technologies;
 - Validate and clean datasets;
-



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- Generate learner-level and item-level databases;
- Score assessments using approved scoring procedures;
- Maintain secure backup and storage systems.

Psychometric Analyses

The Service Provider shall conduct:

Classical Test Theory (CTT)

- Difficulty Index;
- Discrimination Index;
- Reliability Analysis;
- Distractor Analysis.

Item Response Theory (IRT)

- Item Calibration;
- Ability Estimation;
- Scale Development;
- Test Equating, where necessary.

Statistical Analyses

The Service Provider shall generate:

- Mean Scores;
- Standard Deviations;
- Percentile Rankings;
- Proficiency Levels;
- Domain-Level Performance;
- Achievement Gap Analyses;
- Correlation Studies;
- Equity Analyses;
- Comparative Analyses across learning areas and grade levels.

7. Dashboard Development and Reporting

The Service Provider shall develop and maintain a secure web-based dashboard accessible to authorized DepEd-NCR personnel.

Dashboard Features

The dashboard shall provide:

- Real-time monitoring of assessment implementation;
- Participation rates;
- Learning area performance summaries;
- Proficiency distributions;
- Interactive charts and visualizations;
- School, district, division, and regional reports;



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- Item analysis reports;
- Contextual analysis reports;
- Downloadable PDF and Excel reports;
- Data filtering and sorting capabilities.

Access Levels

The dashboard shall provide access levels for:

- Regional Office;
- Schools Division Offices;
- District Offices;
- School Administrators.

8. Capacity Building and Data Utilization

The Service Provider shall conduct:

- Regional Data Interpretation Workshops;
- Division-Level Data Utilization Sessions;
- Dashboard User Trainings;
- Learning Intervention Planning Workshops.

Training materials and manuals shall be provided to DepEd-NCR.

9. Data Privacy, Security, and Confidentiality

The Service Provider shall:

- Fully comply with Republic Act No. 10173 (Data Privacy Act of 2012);
- Require all personnel to sign Non-Disclosure Agreements (NDAs);
- Submit a list of personnel assigned to the project;
- Implement encryption and cybersecurity protocols;
- Maintain audit logs and access records;
- Submit a Data Security and Privacy Management Plan;
- Ensure secure storage, transmission, and disposal of all assessment data.



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E. CONTEXTUAL VARIABLES

The Service Provider shall collect and process contextual variables approved by DepEd-NCR.

Learner Variables

- Sex;
- Birthdate;
- Age;
- Grade Level;
- Disability Status;
- Indigenous Peoples Membership, where applicable;
- Attendance Rate;
- Class Size;
- Academic Performance by Term;
- Participation in School-Based Feeding Program;
- Access to Learning Resources;
- Device Ownership;
- Internet Connectivity.

School Variables

- School Type;
- School Classification;
- School Size;
- Teacher-Learner Ratio;
- Classroom Sufficiency;
- Availability of Learning Resources;
- ICT Readiness;
- Special Programs Offered.

Family Variables

- Parent Educational Attainment;
- Household Size;
- Participation in Government Assistance Programs:
 - Pantawid Pamilyang Pilipino Program (4Ps);
 - AKAP;
 - TUPAD;
 - Other government support programs;
- Home Learning Support.

Additional contextual variables may be included upon approval of DepEd-NCR.