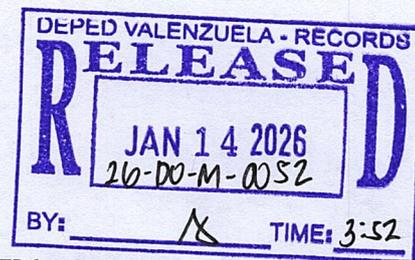




DepEd ICT Unit  
 Web Posted by: Jan  
 Control no.: 26-PUBOG-4

Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION  
 SCHOOLS DIVISION OFFICE OF CITY OF VALENZUELA



**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
 No. 0047 s. 2026

**AI-POWERED LITERACY TOOLS TRAINING OF THE DEPARTMENT OF EDUCATION AND MICROSOFT PHILIPPINES**

To: OIC – Assistant Schools Division Superintendent  
 Chief Education Supervisors - CID and SGOD  
 Education Program Supervisors and Public Schools District Supervisors  
 Public Secondary School Heads  
 All Others Concerned

1. For the information and guidance of all concerned, and in reference to Regional Memorandum ORD-2026-010 from Jocelyn DR. Andaya, Regional Director, NCR and Concurrent Officer-in-Charge, Office of the Assistant Secretary for Operations with the subject *AI-Powered Literacy Tools Training of the Department of Education and Microsoft Philippines*, the following identified schools by DepEd Central Office through the National Educators Academy of the Philippines (NEAP) and the Bureau of Learning Delivery (BLD), shall attend the AI-powered Digital Literacy Training on **January 17, 2026, Saturday, from 8:00 AM to 5:00 PM, via Microsoft Teams**, namely:

	NAME	GRADE LEVEL	SCHOOL
1	Herlynn Grace D. Manaoat	7	Gen. Tiburcio de Leon NHS
2	Demetrio B. Leonorio	8	
3	Martin J. Sumandal	7	
4	Regine M. Montemayor	7	Sitero Francisco Memorial NHS
5	Sandra L. Pacia	8	
6	Jezelle P. Dalwampu	8	
7	Angelika D. Mora	7	Bagbaguin NHS
8	Rizza Michelle G. Boncato	8	
9	Jayson M. Bautista	8	
10	Jo-Anne C. Risma	7	Maysan NHS
11	Sarra Jean S. Duhaylongsod	7	
12	Marlon F. Albunian	8	



Address: Pio Valenzuela St., Marulas, Valenzuela City  
 Telephone Nos.: (02) 8293-4507, 8277-4648, 8291-0873, 8277-3439  
 Email Address: [sdovalenzuela@deped.gov.ph](mailto:sdovalenzuela@deped.gov.ph)  
 Official Website: <https://www.depedvalenzuela.com>



13	Clarenze Mae M. Nacional	7	Caruhatan National High School
14	Racquel S. Sayson	8	
15	Laarni Olga E. Osma	8	
16	Ava Viera J. Tripona	7	Canumay East National High School
17	Maria Rika P. Cheong	7	
18	Teotimo P. Martinito Jr.	8	
19	Salyn A. Romo	8	Canumay West National High School
20	Marecel M. Altez	7	
21	Marie Fe M. Isleta	7	
22	Cleojoy E. Peñarroyo	7	Mapulang Lupa National High School
23	Nikki Ann T. Emperador	8	
24	Naerejohn C. Datoon	8	
25	Elena C. Martillana	7	Malanday National High School
26	Gilbert S. Ramos	7	
27	Anna Patricia P. Pepania	8	
28	Elizabeth G. Estrella	7	Lawang Bato National High School
29	Analyn D. Ollero	8	
30	Myra D. Peralta	8	
31	Luzviminda M. Caballero	8	Justice Eliezer R. Delos Santos NHS
32	Maria Theresa G. Mang	7	
33	Nina Anne D. Ramos	8	
34	Alpha Joy R. Provido	7	Paso De Blas National High School
35	Kathlyn L. Andes	7	
36	Marie Cris H. Pacleb	8	
37	Noemi R. Mantos	7	Polo National High School
38	Shiela Marie U. Darilag	8	
39	Mary Joyce SJ. Bernabe	8	
40	Aries Julius C. Rosanes	7	Wawangpulo National High School
41	Daisy R. Cuadra	7	
42	Maricar A. Labong	8	
43	Rey-Anne Camille S. Rodriguez	7	Parada National High School
44	Ivy Joy U. Caber	7	
45	Ann Rhea Bulaon	8	
46	Jacqueline C. Collantes	8	

47	Cheenee D. Gahuman	7	Dalandanan National High School
48	Thessalonia T. Pacol	8	
49	Josephine E. Delesmo	8	Valenzuela City School of Mathematics and Science
50	Nikki Ann Cheska Espeleta	7	
51	Allen Ann D. Delica	7	

2. Attached hereto is the Training Matrix.

3. Participants shall be entitled to vacation service credits in accordance with DepEd Order No. 13, s. 2024, titled Revised Guidelines on the Grant of Vacation Service Credits for Teachers.

4. Immediate dissemination of this Memorandum is desired.

**NOEL D. BAGANO**  
Schools Division Superintendent

Encl.: As stated  
Reference: RM ORD-2026-010  
To be indicated in the Perpetual Index  
under the following subjects:

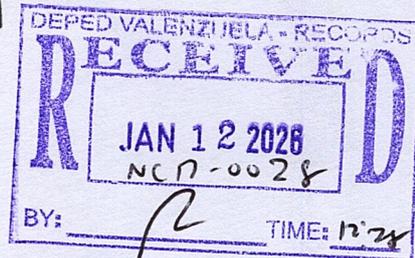
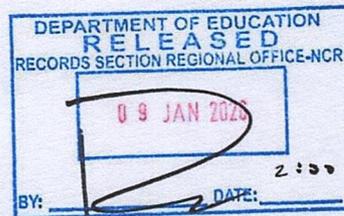
**TEACHERS  
TRAINING  
PROGRAM**

WFT/DM- AI-POWERED LITERACY TOOLS TRAINING OF THE DEPARTMENT OF EDUCATION AND MICROSOFT PHILIPPINES

\_\_\_\_\_ /January 14, 2026



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION



**REGIONAL MEMORANDUM**

ORD-2026-~~010~~ 010

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**  
 SDO Caloocan City                      SDO Manila  
 SDO Makati City                        SDO Pasig City  
 SDO Malabon City                      SDO San Juan City  
 SDO Marikina City                      SDO Valenzual City

**FROM :** **JOCELYN DR ANDAYA** *JW*  
 Regional Director, NCR  
 Concurrent Officer-in-Charge  
 Office of the Assistant Secretary for Operations

**SUBJECT :** **AI-POWERED LITERACY TOOLS TRAINING OF THE DEPARTMENT OF EDUCATION AND MICROSOFT PHILIPPINES**

**DATE :** January 5, 2026

- This is in reference to the attached Memorandum DM-OULS-2025 dated December 22, 2025, signed by Dr. Carmela C. Oracion, Assistant Secretary, Officer-in-Charge, Undersecretary for Learning Systems, regarding the participation of teachers in the above-mentioned activity, to be held on January 17, 2026, from 8:00 am – 5:00 pm via Microsoft Teams, for information and appropriate action.
- Immediate dissemination of this Memorandum is desired.



Address: 6 Misamis St., Bago Bantay, Quezon City  
 Email address: ncr@deped.gov.ph  
 Website: depedncr.com.ph





Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM  
DM-OULS-2025- 217

TO : **Regional Directors**  
**Schools Division Superintendents**  
**School Governance and Operations Division Chief**  
**All Others Concerned**

FROM : *Carmela Oracion*  
**CARMELA C. ORACION**  
Assistant Secretary   
Officer-in-Charge,  
Undersecretary for Learning Systems

SUBJECT : **AI-POWERED LITERACY TOOLS TRAINING OF THE  
DEPARTMENT OF EDUCATION AND MICROSOFT  
PHILIPPINES**

DATE : **December 22, 2025**

1. Pursuant to Section 4 of Republic Act (RA) No. 12028, or the Academic Recovery and Accessible Learning (ARAL) Program Act of 2024 and Department Order No. 18, s. 2025, or the Implementing Guidelines of the Academic Recovery and Accessible Learning Program, the Department of Education implements the ARAL program to establish a free and effective national learning intervention aimed at ensuring that all learners who are struggling in their lessons, particularly in reading, mathematics, and science, attain the competencies set by DepEd for their respective grade levels.
2. In line with this commitment, the Department of Education, through the **National Educators Academy of the Philippines (NEAP)** and the **Bureau of Learning Delivery (BLD)**, in partnership with **Microsoft Philippines**, will hold the **AI-powered Digital Literacy Training** on **January 17, 2026, Saturday, at 8:00 a.m. to 5:00 p.m.** via Microsoft Teams (~~MS Teams~~) Townhall.
3. The training program will be delivered to **select Grade 7 and Grade 8 English Teachers** through learning sessions that demonstrate how Microsoft Reading Coach and Reading Progress can be effectively integrated into classroom instruction.
4. Subsequent to the mandated training sessions on AI-Powered Literacy Training on January 17, 2026, the implementation phase (Part B) shall run from **January 26, 2026, and will continue until the last day of the School Year 2025-2026.** Moreover, focused preparation interval of one week from **January 19 to 23, 2026** shall be formally allocated to enable teachers to finalize preparatory activities and curriculum planning preceding the official launch of the pilot program. Throughout this operational period, **all trained teachers and designated**

**participating schools are strictly required** to adopt and integrate the Microsoft Reading Progress and Reading Coach applications into their established reading instruction and remediation activities.

5. Relative to this, eligible participants shall have an existing laptop with installed or updated MS Teams and with an active Microsoft Office 365 account. The required specifications will aid participants in gaining hands-on experience in administering reading practices, tracking fluency, analyzing learner data, and implementing individualized and small-group interventions based on automated reports.
6. All participants are required to register to confirm their participation using this link: <https://tinyurl.com/AI-PoweredTraining2026> until January 09, 2026. Registered participants will receive an email containing the training details and the Town Hall meeting link.
7. The Training Matrix (**Enclosure 1**) and the assigned number of participants from the identified schools in select Schools Division Offices (**Enclosure 2**) are attached for reference and guidance
8. Participants shall be entitled to vacation service credits in accordance with DepEd Order No. 13, s. 2024, titled Revised Guidelines on the Grant of Vacation Service Credits for Teachers, should the activities fall on weekends or holidays.
9. For further queries or clarifications, kindly contact NEAP – Professional Development Division via landline at (02) 8715-9919 or email at [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph), or you may reach Audentes Technologies Inc. (Microsoft Training Partner) via email at [m.monge@audentestechologies.com](mailto:m.monge@audentestechologies.com).
10. For immediate dissemination and appropriate action.



Republika ng Pilipinas  
**Department of Education**  
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

**Enclosure 1**

**TRAINING MATRIX**

**Venue:** MS Teams Townhall  
**Time:** 8:00 AM – 5:00 PM

TIME	PROGRAM	PERSON IN CHARGE
7:30 AM – 8:00 AM	Preliminaries	Program Management Team
8:00 AM – 10:00 AM	Reading Coach Basics, Getting Started with Microsoft Reading Progress	Resource Person
10:00 AM – 10:15 AM	<i>Health Break</i>	
10:00 AM – 12:00 NN	Aligning Digital Tools with Learning Objectives/ Embedding Reading Coach and Progress Tools into Daily Lessons	Resource Person
12:00 NN – 1:00 PM	<i>Lunch Break</i>	
1:00 PM – 2:00 PM	Aligning Digital Tools with Learning Objectives/ Embedding Reading Coach and Progress Tools into Daily Lessons <i>(Continuation)</i>	Resource Person
1:45 PM – 2:00 PM	<i>Health Break</i>	
2:00 PM – 4:30 PM	Interpreting Key Metrics in Reading Progress Reports and Creating Flexible Groupings Based on Data	Resource Person
4:30 PM – 5:00 PM	Submission of Outputs and Closing Program	Program Management Team



Republika ng Pilipinas  
**Department of Education**  
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

480	NCR	Pasig City	320101	Pasig City Science HS	3
481	NCR	Pasig City	320102	Nagpayong High School	3
482	NCR	Pasig City	340655	Ugong Pasig National High School	3
483	NCR	Pasig City	305416	Eusebio High School	3
484	NCR	Pasig City	305418	Manggahan High School	3
485	NCR	Pasig City	305878	Dela Paz High School	3
486	NCR	Valenzuela City	305437	Dalandanan National High School	3
487	NCR	Valenzuela City	305439	Canumay West National High School	3
488	NCR	Valenzuela City	305440	Lawang Bato National High School	3
489	NCR	Valenzuela City	305441	Valenzuela National High School	3
490	NCR	Valenzuela City	305446	Sitero Francisco Memorial National High School	3
491	NCR	Valenzuela City	305567	Lingunan National High School	3
492	NCR	Valenzuela City	305568	Paso De Blas National High School	3
493	NCR	Valenzuela City	305706	Malanday National High School	3
494	NCR	Valenzuela City	305707	Veinte Reales National High School	3
495	NCR	Valenzuela City	320401	Valenzuela City School of Mathematics and Science	3
496	NCR	Valenzuela City	320402	Vicente Trinidad National High School (Punturin NHS)	3
497	NCR	Valenzuela City	320403	Mapulang Lupa National High School	3



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**Department of Education**  
 NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

498	NCR	Valenzuela City	320404	Bignay National High School	3
499	NCR	Valenzuela City	320405	Arkong Bato National High School	3
500	NCR	Valenzuela City	320406	Canumay East National High School	3
501	NCR	Valenzuela City	305436	Polo National High School	3
502	NCR	Valenzuela City	320407	Wawang Pulo National High School	3
503	NCR	Valenzuela City	305442	Parada National High School	3
504	NCR	Valenzuela City	305443	Gen. Tiburcio de Leon National High School	3
505	NCR	Valenzuela City	305444	Maysan National High School	3
506	NCR	Valenzuela City	305566	Justice Eliezer R. De Los Santos High School	3
507	NCR	Valenzuela City	320408	Bagbaguin National High School	3
508	NCR	Valenzuela City	305445	Caruhatan National High School	3
509	NCR	City of San Juan	305423	San Juan National High School	3
510	NCR	City of San Juan	305607	San Juan City Science High School	3
511	VII	Cebu City	303128	Abellana NHS (Day & Night)	3
512	VII	Cebu City	303139	Lahug NHS (Night)	3
513	VII	Cebu City	500222	Sirao Integrated School	3
514	VII	Cebu City	303151	MABOLO NATIONAL HIGH SCHOOL	3
515	VII	Cebu City	303155	Tejero NHS (Day & Night)	3

