



DepEd ICT Unit

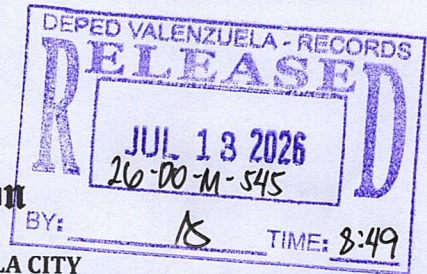
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Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF VALENZUELA CITY



**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. 0546 s. 2026

**REQUEST FOR COMPREHENSIVE DATA UPDATE, EMERGENCY EXIT PLANS,
AND SECURITY ASSESSMENT COORDINATION FOR CAMPUS EMERGENCY
PREPAREDNESS**

To: OIC – Assistant Schools Division Superintendent
Chief Education Program Supervisors - CID and SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Principal
School Disaster Risk Reduction Management Coordinators
All Others Concerned

1. For the information and guidance of all concerned attached is a letter from **PCPT Jhonnie Emata Beltran**, Officer-in-Charge, Station Intelligence Section, Valenzuela City Police Station dated June 29, 2026, regarding the above stated subject, content of which is self-explanatory for appropriate action.

2. Please refer to the link provided below for your reference.

<https://forms.gle/gBa7ZaWPxKYnA8jS7>

3. Immediate dissemination and compliance with this memorandum are desired.

NOEL D. BAGANO
Schools Division Superintendent

Encl.: As stated
References:

To be indicated in the Perpetual Index
under the following subjects:

Request for Comprehensive Data Update

NED/SGOD/July 06, 2026



Address: Pio Valenzuela St., Marulas, Valenzuela City
Telephone Nos.: (02) 8293-4507, 8277-4648, 8291-0873, 8277-3439
Email Address: sdvalenzuela@deped.gov.ph
Official Website: <https://www.depedvalenzuela.com>



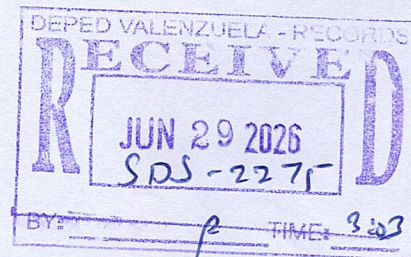


Republic of the Philippines
NATIONAL POLICE COMMISSION
PHILIPPINE NATIONAL POLICE, NATIONAL CAPITAL REGION POLICE OFFICE
NORTHERN POLICE DISTRICT
VALENZUELA CITY POLICE STATION
MacArthur Highway, Barangay Karuhatan, Valenzuela City



June 29, 2026

DR. NOEL D. BAGANO, CESO VI
Schools Division Superintendent
Schools Division Office of Valenzuela City
Pio Valenzuela St., Marulas, Valenzuela City



SUBJECT: Request for Comprehensive Data Update, Emergency Exit Plans, and Security Assessment Coordination for Campus Emergency Preparedness

Dear Superintendent Bagano:

Warm greetings.

In our continuous effort to ensure the safety, security, and well-being of all students, faculty, and administrative staff within Valenzuela City, our Office is currently conducting a comprehensive inventory and risk assessment of all public and private educational institutions.

In light of evolving security challenges, our primary goal is to establish an updated, central database of school infrastructure and demographics. This information is absolutely critical for tactical accuracy, rapid-response deployment, and effective contingency planning during emergency situations, such as fires, natural disasters, or active threat scenarios.

To facilitate this crucial security audit, we respectfully request your administrative team to provide our personnel with the following data and documents:

- a. **Current Demographic Data:** The estimated or official student population, as well as the total number of faculty and administrative staff currently assigned to the campus.
- b. **Tactical Infrastructure Documentation:** Copies of the official school layout, building designs, and detailed floor plans. Please be assured that all structural blueprints will be handled with the highest level of confidentiality and used exclusively for emergency response mapping.



"Bagong PNP para sa Bagong Pilipinas: Serbisyong Mabilis, Tapat, at Nararamdaman"

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- c. **Safety and Emergency Infrastructure Verification:** Your cooperation in allowing our technical team to inspect campus safety routes, specifically verifying that all emergency and safety exits are unobstructed, properly marked, and fully functional.

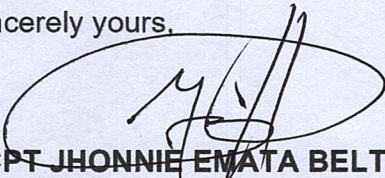
Furthermore, we wish to establish a channel for regular coordination between your security team, our office, and other relevant local agencies (such as the Valenzuela City Disaster Risk Reduction and Management Office). This proactive communication will ensure the timely exchange of vital safety information and the effective implementation of appropriate security measures tailored to your campus.

Our designated officers, will be coordinating directly with your office this week to schedule a brief site visit and collect the requested materials.

Your proactive cooperation and commitment to building a safer academic community for our Valenzuelano youth are highly appreciated. Should you have any immediate questions, please feel free to reach our office at **09504480411 / 09929279387** or via email at **counterintelvcp@gmail.com**.

Thank you very much, and we look forward to working closely with you.

Sincerely yours,


PCPT JHONNIE EMATA BELTRAN
OIC, Station Intelligence Section



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