

SCHOOLS DIVISION OFFICE - CITY OF VALENZUELA

Office of the Schools Division
Superintendent

DIVISION MEMORANDUM
No. 0565, s. 2026

**DESIGNATION OF OIC - PRINCIPAL AND REASSIGNMENT OF SCHOOL
PRINCIPAL AND ASSISTANT SCHOOL HEAD DESIGNATES**

To: OIC, Assistant Schools Division Superintendent
Chief Education Supervisors - CID and SGOD
Education Program Supervisors and Public Schools District Supervisors
Division Unit Heads & Specialists
Public Elementary & Secondary School Heads/OICs
The Concerned Public

1. In the exigency and betterment of service, as well as to ensure the continuous and effective management of schools, the field is informed of the designation of the following school head aspirants, effective July 14, 2026.

Principal	From	To
Mario M. Bautista, Jr. (OIC)	-	Ignacio Doon ES
Rowena E. Cristobal	Ignacio Doon ES	Tagalag ES

Name of Asst. School Head Designates	School Assignment
Emily O. Dime	Pio Valenzuela ES
Ma. Theresa C. Dinong	Disiplina Village ES
Ma. Cristina C. Evite	Silvestre Lazaro ES
Darwin O. Fullo	Caruhatan East ES
Marlon L. Lalaguna	Gen. T. De Leon ES
Dioscorro G. Lumogdang III	Veinte Reales NHS
Marian Niebres-Roque	Antonio Serapio ES
Richelle M. Orgel	Roberta De Jesus ES
Dianne V. Pellazar	Lingunan ES
Shammy Rose V. Santiago	Marulas CS
Andilaine R. Tajanlangit	Andres Fernando ES

Name of Asst. School Head Designates	Retained School Assignment
Ruby Ann A. Cabrera	VALMASCIE
Edna C. Lucanas-De Jesus	V. P. Trinidad NHS
Reynante B. Saldivar	Malanday NHS
Bernardo S. Sevilla	ValNatHS-SHS
Kelvin T. Silvestre	Sitero Francisco NHS
Rufina G. Tabino	Bignay NHS

2. Those who will be reassigned to other schools, the turnover and property clearance must be done in the presence of their school heads and non-teaching personnel on Monday, July 13, 2026.

3. The official designation order shall be received by the Assistant School Head designate on Monday, July 13, 2026, 2:00PM at the Office of the Assistant Schools Division Superintendent.

4. Immediate dissemination of and compliance with this Memorandum is earnestly desired.

NOEL D. BAGANO
Schools Division Superintendent

Encl.: As stated

References: As stated

To be indicated in the Perpetual Index
under the following subjects:

OFFICIALS

PERSONNEL

REASSIGNMENT

ASDS/DM - DESIGNATION AND ASSIGNMENT OF SCHOOL HEAD ASPIRANTS AS ASSISTANT SCHOOL HEAD
DESIGNATE

_____/July 12, 2026