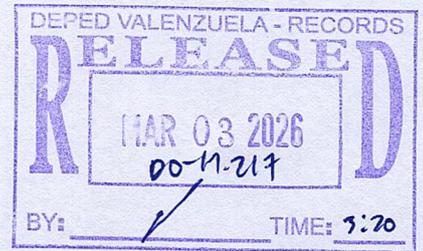


DepEd ICT Unit
Web Posted by: dm
Control no.: 26 R15 214



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



SCHOOLS DIVISION OFFICE OF CITY OF VALENZUELA

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. 0213 s. 2026

CORREGENDUM TO DIVISION MEMORANDUM NO. 0230 s. 2026

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisors - CID and SGOD
Education Program Supervisors and Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Relative to the **Division Memorandum No. 0230 s. 2026**, titled Onboarding of Newly Hired Non-Teaching Personnel of SDO Valenzuela, this Office hereby informs that there are corrections in the names and school assignments of the participants.

2. Below are the correct names of the participants and their school assignments:

Catherine B. Aguilar	Registrar I	BIGNAY NHS-SHS
Janice R. Ignacio	Project Development Officer I	LAWANG BATO ES
Manirela B. Francisco	Administrative Officer II	SAN MIGUEL HEIGHTS ES

3. Expenses relative to this activity shall be charged to the downloaded fund, local fund and/or school MOOE subject to usual accounting and auditing regulations.

4. All other provisions of the aforementioned Division Memorandum not affected by this corrigendum shall remain valid and in full effect.

5. Immediate dissemination of this Memorandum is desired.

NOEL D. BAGANO
Schools Division Superintendent

Encl.: none
References: DM-0230 s. 2026
To be indicated in the Perpetual Index
under the following subjects:
TRAINING PROGRAMS

SGOD/HRD/DM-ONBOARDING NTP
12/March 3, 2026



Address: Pio Valenzuela St., Marulas, Valenzuela City
Telephone Nos.: (02) 8293-4507, 8277-4648, 8291-0873, 8277-3439
Email Address: sdovalenzuela@depd.gov.ph
Official Website: <https://www.depedvalenzuela.com>





Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF CITY OF VALENZUELA

Office of the Schools Division
 Superintendent

DIVISION MEMORANDUM

No. 0203 s. 2026

**ONBOARDING OF NEWLY-HIRED NON-TEACHING PERSONNEL OF
 SDO VALENZUELA**

To: OIC - Assistant Schools Division Superintendent
 Chief Education Supervisors - CID and SGOD
 Education Program Supervisors and Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. For the information and guidance of all concerned, this Office shall conduct the onboarding program for newly hired non-teaching personnel on February 27-28, 2026, at Lime Resort Manila, Pasay City. Registration shall be from 8:00 a.m. to 9:00 a.m.

2. Below are the participants and members of the PMT/LMT of the above-mentioned activity:

PARTICIPANTS			
Jacinto P. Baltao	Administrative Assistant II		MAPULANG LUPA NHS
Jayson B. Vallespin	Administrative Assistant III		SILVESTRE LAZARO ES
Mosul P. Victoria	Administrative Assistant III		BIGNAY NHS
Dominick A. Montalbo	Administrative Aide VI		SDO Valenzuela
Patrick S. Belaro	Administrative Aide VI		SDO Valenzuela
Nevin Paul E. Dadula	Administrative Support II		SDO Valenzuela
Jojie Mark C. Ballalo	Administrative Assistant II		WAWANG PULO NHS
Bea C. Cayetano	Administrative Assistant II		LAWANG BATO NHS-SHS
Sheryl M. Ogrimen	Administrative Assistant II		PASO DE BLAS NHS
Catherine A. Barcerdo	Registrar I		BIGNAY NHS-SHS



Address: Pio Valenzuela St., Marulas, Valenzuela City
 Telephone Nos. (02) 8293-4501, 8277-4648, 8291-0873, 8277-3439
 Email Address: sdovalezuella@deped.gov.ph
 Official Website: <https://www.depedvalenzuela.com>



Roselle R. Basijan	Administrative Assistant II	ROBERTA DE JESUS ES
Vanessa M. Cayabyab	Administrative Assistant II	PUNTURIN ES
Janice Javier	Project Development Officer I	LAWANG BATO ES
Rency B. Ortiz	Administrative Assistant II	CARUHATAN NHS
Divine Angelique G. Cabrera	Administrative Officer II	GEN. T. DE LEON NHS
Manírela B. Francisco	Administrative Officer II	DISIPLINA VILLAGE ES
Shekaina Joy L. Erabia	Legal Assistant	SDO Valenzuela
Zyra Pinky C. Varilla	Administrative Support II	SDO Valenzuela
Michelle D. Agupita	Technical Assistant I	SDO Valenzuela
PMT and LMT		
Noel D. Bagano		Schools Division Superintendent
Ernest Joseph C. Cabrera		Assistant Schools Division Superintendent
Baltazar M. Gayem		Chief, SGOD
Elias Adrian K. Santos II		SEPS, HRD
Jayson U. Loayon		OIC-SEPS, SMME
Alea Larise DL. Del Rosario		EPS II, HRD
Arwin T. Baluyot		PDO I, YFD
Aries T. Bueno		ADA III
Lailani L. de Lara		ADA IV

3. All participants are entitled to Service Credits or Compensatory Time Off in accordance with DepEd Order No. 53, s. 2003 titled Updated Guidelines on Grant of Vacation Service Credits to Teachers, in case the activities fall on weekends, holidays, and work suspension.

4. Immediate dissemination of this Memorandum is desired.

NOEL D. BAGANO
Schools Division Superintendent

Encl. none
References: none
To be indexed in the perpetual index
under the following subjects:
TRAINING PROGRAMS

RODOLFO D. DEL ROSARIO STP
11/26/24, 2024



Address: Pio Valenzuela St., Marikina, Valenzuela City
Telephone Nos. (02) 8293-4507, 8277-4648, 8291-0573, 8277-3425
Email Address: sdvalenzuela@deped.gov.ph
Official Website: <https://www.depedvalenzuela.com>

