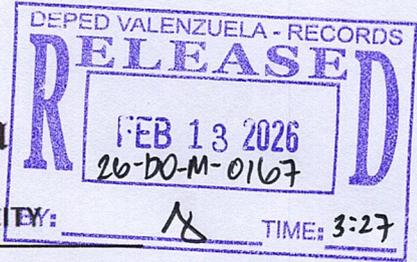




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Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OFFICE OF VALENZUELA CITY



**Office of the Schools Division
 Superintendent**

DIVISION MEMORANDUM
 No. 0160, s. 2026

**WORKSHOP ON LEARNER TRACKING SYSTEM (LTS) DATA INPUTS
 AND KEY PERFORMANCE INDICATORS (KPIs)**

To: OIC - Assistant Schools Division Superintendent
 Chief Education Program Supervisors - CID and SGOD
 Education Program Supervisors
 Public School District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. In line with the Division's efforts to strengthen evidence-based planning and support SIP formulation, this Office will conduct a Workshop on Data Inputs on Learner Tracking System and Key Performance Indicators (KPIs) on February 18-20, 2026, 8:00 AM-5:00 PM, at the Valenzuela City Academic Center for Excellence (ValACE). This aims to develop a School Dashboard containing KPIs and other essential SIP data.
2. Participants shall be the school BEIS Officers, or the designated BEIS In-Charge in schools with vacant BEIS items. Participants are required to bring their laptops, extension cords, and pocket WiFi (if available).
3. Meals shall be charged to the Division MOOE, while transportation and other incidental expenses may be charged against School Local Funds, subject to existing accounting and auditing rules and regulations.
4. A Pre-Planning Activity will be held on February 16, 2026, with selected BEIS Officers and SDO personnel who will serve as members of the Program Management Team (PMT). A Post-Evaluation Activity will follow on February 23, 2026. Please refer to the attached list of the Program Management Team.
5. All concerned are requested to ensure attendance and cooperation for the smooth implementation of the activity.

NOEL D. BAGANO
 Schools Division Superintendent

SGOD/csj
 February 12, 2026



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Members of the Program Management Team (PMT)

1. Ruel C. Dogma, SEPS - PRU
2. Maria Concepcion T. Sison-Javier, Planning Officer
3. Jayson O. Loayon, EPS II - SMM&E
4. Noel E. Reyes, ITO
5. Joshua Lopez, BEIS Officer
6. Jomar Cortez, BEIS Officer
7. Ivan Ishmael Magtanggol, BEIS Officer
8. Jomar Cortez, BEIS Officer
9. Leo Mar Miciano, BEIS Officer
10. Dimple Padrinao, BEIS Officer
11. Hanna Tamson, BEIS Officer
12. Esther Roberto, BEIS Officer
13. Beethoven Flores, BEIS Officer
14. Genelyn Marzan, BEIS Officer
15. Bevelyn Galo, BEIS Officer



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