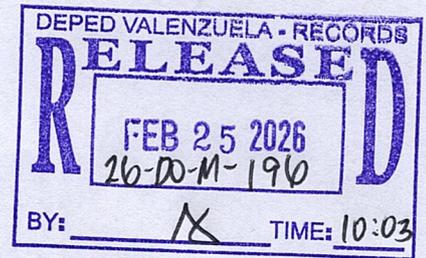




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Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



SCHOOLS DIVISION OFFICE OF CITY OF VALENZUELA

**Office of the Schools Division
 Superintendent**

DIVISION MEMORANDUM

No. 0189 s. 2026

COMPOSITION OF SDO VALENZUELA SCHOLARSHIP COMMITTEE

To: OIC – Assistant Schools Division Superintendent
 Chief Education Supervisors - CID and SGOD
 Education Program Supervisors and Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. In reference to the attached Advisory dated February 9, 2026, and DM OULS-2026-018 titled **Guidelines on Ensuring Effective Management of the NEAP Scholarship Process**, dated January 19, 2026, issued by Carmela C. Oracion, Assistant Secretary and Officer-in-Charge, Office of the Undersecretary for Learning Systems, the following personnel are hereby designated as members of the SDO Valenzuela Scholarship Committee:

Chairperson	Filmore R. Caballero
Vice Chairperson	Atty. Mark Angelo S. Enriquez
Regular Members	Subject Area Supervisors: Rosarie R. Carlos (Filipino) Arlene B. Maniquiz (TLE/EPP/TVL/JDVP) Leilanie Zoraida M. Mendoza (AP) Maria Lea Q. Prondo (Science) Winnie F. Tugade (English) Marilyn B. Soriano (Math) Alfredo A. Galicia (MAPEH) Florita R. Matic (Kinder) Loreta L. Salvador (ESP/VE) Clarinda Omo
Secretariat	Elias Adrian K. Santos II Maximo Fernandez Jr.



Address: Pio Valenzuela St., Marulas, Valenzuela City
 Telephone Nos.: (02) 8293-4507, 8277-4648, 8291-0873, 8277-3439
 Email Address: sdovalenzuela@deped.gov.ph
 Official Website: <https://www.depedvalenzuela.com>



2. Immediate dissemination of this Memorandum is desired.

NOEL D. BAGANO
Schools Division Superintendent

Encl.: as stated

References: Memorandum DM OULS-2026-018

To be indicated in the Perpetual Index
under the following subjects:

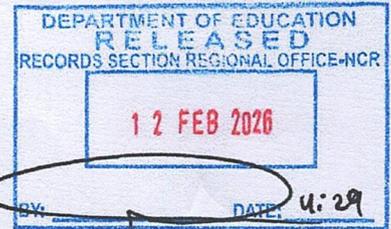
SCHOLARSHIP

COMMITTEES

SGOD/HRD/DM-SCHOLARSHIP COMMITTEE
10/Feb. 20, 2026



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

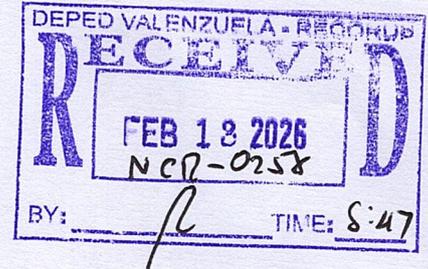


February 11, 2026

REGIONAL MEMORANDUM

No. **128**, s. 2026

To: Schools Division Superintendents
School Heads
All Others Concerned



ADDITIONAL INFORMATION ON THE GUIDELINES ON ENSURING EFFECTIVE MANAGEMENT OF NEAP SCHOLARSHIP PROCESSES

1. In reference to the attached Advisory, dated 09 February 2026, and DM-OULS-2026-018 titled **Guidelines on Ensuring Effective Management of NEAP Scholarship Processes**, dated 19 January 2026, from Dr. Carmela C. Oracion, Assistant Secretary, Officer-in-Charge of the Office of the Undersecretary for Learning Systems, this Office informs the field of the above-mentioned subject.
2. The Office of the Undersecretary for Learning Systems hereby provides clarification and guidance on the composition of the **Schools Division Scholarship Committee (SDSC)**, which shall function as a subcommittee of the Schools Division Personnel Development Committee (SDPDC).
3. For the complete details of the clarification and guidance, including specific instructions on committee membership, functions, and reporting protocols, please refer to the enclosed Advisory. All concerned offices are directed to review the document thoroughly and implement the prescribed measures without delay.
4. For further information and any concerns, please contact Richard D. Vidal, Education Program Specialist II, Regional Scholarship Focal Person, Human Resource Development Division through email richard.vidal@deped.gov.ph.
5. Immediate dissemination of this Memorandum is desired.

JOCELYN DR ANDAYA
Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations

Encl. as stated

rdv/hrdd



Address: **6 Misamis Street, Bago Bantay, Quezon City**
Email Address: ncr@deped.gov.ph
Website: <http://www.depedncr.com.ph>





Republic of the Philippines
Department of Education
 OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

ADVISORY
 09 February 2026

This is in reference to **DM-OULS-2026-018** titled **Guidelines on Ensuring Effective Management of NEAP Scholarship Processes**, dated 19 January 2026.

This Office hereby provides clarification and guidance on the composition of the Schools Division Scholarship Committee (SDSC), which shall function as a subcommittee of the Schools Division Program Development Council (SDPDC).

As indicated in the said Memorandum, the SDSC composition was originally presented as follows:

Chairperson	Curriculum Implementation Division (CID) Supervisor
Vice Chairperson	Legal Division officer
Regular Members	Subject Area Supervisors
	Administrative Officer IV- Personnel
Secretariat	HRTD SEPS
	AO IV Records

However, in view of the queries and feedback received, clarification is hereby made that the **Chairperson of the SDSC** shall be the **Curriculum Implementation Division (CID) Chief**, and not the CID Supervisor.

Accordingly, the correct composition of the SDSC shall be as follows:

Chairperson	Curriculum Implementation Division (CID) Chief
Vice Chairperson	Legal Division officer
Regular Members	Subject Area Supervisors
	Administrative Officer IV- Personnel
Secretariat	HRTD SEPS
	AO IV Records

The Office trusts that this clarification will ensure proper identification of personnel, strengthen committee organization, and contribute to the effective management of NEAP scholarship processes.

For further concerns or inquiries, please contact the NEAP Scholarship Secretariat through email at **scholarships@deped.gov.ph** or via landline at **(02) 8715-9919**.

For immediate dissemination and appropriate action.

Carmela Oracion
CARMELA C. ORACION
 Assistant Secretary
 Officer-in-Charge
 Office of the Undersecretary for Learning Systems