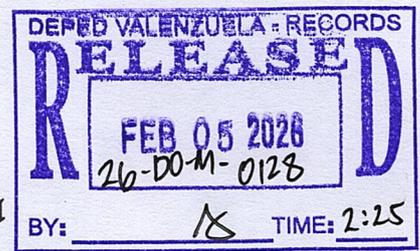


DepEd ICT Unit

Web Posted by: JMS  
Control no.: 262115/111



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



**SCHOOLS DIVISION OFFICE – CITY OF VALENZUELA**

Office of the Schools Division  
Superintendent

**DIVISION MEMORANDUM**  
No. 121, s. 2026

**CHANGE IN SCHEDULE OF CLASSROOM OBSERVATION, PORTFOLIO ANNOTATION, AND BEHAVIORAL EVENTS INTERVIEW OF APPLICANTS FOR HIGHER TEACHING POSITIONS OF FIRST BATCH IN THE ENHANCED CAREER PROGRESSION SYSTEM**

To : OIC, Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Education Program Supervisors and Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Division Identified Assessors  
All Others Concerned

1. To give way for DepEd NCR's activity titled *Oath-taking Ceremony of DepEd NCR Teachers and School Heads under the Expanded Career Progression (ECP)*, the scheduled Classroom Observation, Portfolio Annotation, and Behavioral Events Interview of First Batch of Qualified Applicants for Higher Teaching Positions **will be move from February 06 to February 20 and 23, 2026** with the same venue for elementary schools while the venue for secondary schools shall be announced in a separate memorandum.
2. All qualified applicants are expected to submit their Lesson Plans in soft copies (pdf) in the following link: <https://tinyurl.com/2sxj5w9n> **on or before February 18, 2026 for reference of assessors**. It is understood that lessons to be delivered on said dates shall be within the scheduled budget of work to benefit the learners during the classroom observation.
3. All Division Assessors assigned for the conduct of this activity are requested to render their services and give this task top priority. They are requested to be at their assigned school at least fifteen (15) minutes before their scheduled time.
4. Likewise, Administrative Officers II and ADAS II/III are deputized as Secretariat during the conduct of the Classroom Observation, Portfolio Assessment and Behavioral Events Interview. They shall maintain the integrity of the process by providing logistical support and ensuring the process is accurately done.
5. School Heads are requested to make the necessary class arrangements for the teacher-applicants to ensure compliance with the **"No Disruption of Classes" policy**. They are also requested to extend necessary assistance to the assessors as they fulfill their duties and mandates as classroom observers.

6. Expenses related to the conduct of the activity shall be charged to the local school funds, subject to the usual accounting and auditing rules and procedures.
7. Immediate and wide dissemination of this memorandum is desired.

  
**NOEL D. BAGANO**  
Schools Division Superintendent

Encls. As Stated  
Ref. As Stated  
To be indicated in the **Perpetual Index**  
Under the following subjects:

**Appointment**

**Observation**

**Promotion**

ASDS/JIC/MCO/DM- CHANGE IN SCHEDULE OF CLASSROOM OBSERVATION, PORTFOLIO ANNOTATION, AND BEHAVIORAL EVENTS INTERVIEW OF APPLICANTS FOR HIGHER TEACHING POSITIONS OF FIRST BATCH IN THE ENHANCED CAREER PROGRESSION SYSTEM  
\_\_\_\_\_/February 05, 2026